



LOS ANGELES COUNTY  
**COMMISSION ON HIV**



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# STANDARDS AND BEST PRACTICES COMMITTEE MEETING

TUESDAY, APRIL 1, 2025

10:00 AM -- 12:00 PM (PST)

510 S. Vermont Avenue, **14th Floor**, LA 90020

Validated Parking @ 523 Shatto Place, LA 90020

*All attendees must check-in with security personnel on the 9<sup>th</sup> floor lobby and wait for Commission staff members to be escorted to the 14<sup>th</sup> floor.*

Agenda and meeting materials will be posted on our website

<https://hiv.lacounty.gov/standards-and-best-practices-committee>

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You may provide public comment in person, or alternatively, you may provide written public comment by:

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- Submitting electronically at [https://www.surveymonkey.com/r/PUBLIC\\_COMMENTS](https://www.surveymonkey.com/r/PUBLIC_COMMENTS)

*\*Please indicate your name, the corresponding agenda item, and whether you would like to state your public comment during the meeting. All public comments will be made part of the official record.*

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Requests for a translator, reasonable modification, or accommodation from individuals with disabilities, consistent with the Americans with Disabilities Act, are available free of charge with at least 72 hours' notice before the meeting date by contacting the Commission office at [hivcomm@lachiv.org](mailto:hivcomm@lachiv.org) or 213.738.2816.



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**together.**

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MAIN: 213.738.2816 EML: [hivcomm@lachiv.org](mailto:hivcomm@lachiv.org) WEBSITE: <https://hiv.lacounty.gov>

## AGENDA FOR THE REGULAR MEETING OF THE LOS ANGELES COUNTY COMMISSION ON HIV STANDARDS AND BEST PRACTICES COMMITTEE

TUESDAY, APRIL 1, 2025 | 10:00AM – 12:00PM

510 S. Vermont Ave  
Vermont Corridor 14th Floor Conference Room  
Los Angeles, CA 90020  
Validated Parking: 523 Shatto Place, Los Angeles, CA 90020

*For those attending in person, as a building security protocol, attendees entering the first-floor lobby must notify security personnel that they are attending the Commission on HIV meeting. Additionally, all attendees must check-in with security personnel on the 9<sup>th</sup> Floor lobby and wait for a Commission staff members to escort them to the 14<sup>th</sup> floor.*

### MEMBERS OF THE PUBLIC WHO WISH TO JOIN VIRTUALLY, REGISTER HERE:

<https://lacountyboardofsupervisors.webex.com/weblink/register/rb1a8aaedf2aee76cbfe20b5a96a9757f>

To Join by Telephone: 1-213-306-3065

Password: STANDARDS Access Code: 2539 468 0684

### Standards and Best Practices Committee (SBP) Members:

Erika Davies <i>Co-Chair</i>	Arlene Frames <i>Co-Chair</i>	Dahlia Ale-Ferlito	Mikhaela Cielo, MD
Sandra Cuevas	Caitlin Dolan <i>(Committee-only)</i>	Kerry Ferguson <i>(Alternate)</i>	Lauren Gersh, LCSW <i>(Committee-only)</i>
David Hardy, MD <i>(Alternate)</i>	Mark Mintline, DDS <i>(Committee-only)</i>	Andre Molette	Byron Patel, RN
Sabel Samone-Loreca <i>(Alternate to Arlene Frames)</i>	Martin Sattah, MD	Kevin Stalter	Russell Ybarra
QUORUM: 9			

**AGENDA POSTED:** March 26, 2025.

**SUPPORTING DOCUMENTATION:** Supporting documentation can be obtained via the Commission on HIV Website at: <http://hiv.lacounty.gov> or in person. The Commission Offices are located at 510 S. Vermont Ave., 14th Floor Los Angeles, 90020. **Validated parking is available at 523 Shatto Place, Los Angeles 90020.** *\*Hard copies of materials will not be made available during meetings unless otherwise determined by staff in alignment with the County's green initiative to recycle and reduce waste.*

**PUBLIC COMMENT:** Public Comment is an opportunity for members of the public to comment on an agenda item, or any item of interest to the public, before or during the Commission's consideration of the item, that is within the subject matter jurisdiction of the Commission. To submit Public Comment, you

may join the virtual meeting via your smart device and post your Public Comment in the Chat box -or- email your Public Comment to [hivcomm@lachiv.org](mailto:hivcomm@lachiv.org) -or- submit your Public Comment electronically [here](#). All Public Comments will be made part of the official record.

**ATTENTION:** Any person who seeks support or endorsement from the Commission on any official action may be subject to the provisions of Los Angeles County Code, Chapter 2.160 relating to lobbyists. Violation of the lobbyist ordinance may result in a fine and other penalties. For information, call (213) 974-1093.

**ACCOMMODATIONS:** Interpretation services for the hearing impaired and translation services for languages other than English are available free of charge with at least 72 hours' notice before the meeting date. To arrange for these services, please contact the Commission Office at (213) 738-2816 or via email at [HIVComm@lachiv.org](mailto:HIVComm@lachiv.org).

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**I. ADMINISTRATIVE MATTERS**

- |  |                     |
|--|---------------------|
| 1. Call to Order & Meeting Guidelines/Reminders                | 10:00 AM – 10:03 AM |
| 2. Introductions, Roll Call, & Conflict of Interest Statements | 10:03 AM – 10:05 AM |
| 3. Approval of Agenda <b>MOTION #1</b>                         | 10:05 AM – 10:07 AM |
| 4. Approval of Meeting Minutes <b>MOTION #2</b>                | 10:07 AM – 10:10 AM |

**II. PUBLIC COMMENT**

10:10 AM – 10:15 AM

5. Opportunity for members of the public to address the Committee of items of interest that are within the jurisdiction of the Committee. For those who wish to provide public comment may do so in person, electronically by clicking [here](#), or by emailing [hivcomm@lachiv.org](mailto:hivcomm@lachiv.org).

**III. COMMITTEE NEW BUSINESS ITEMS**

6. Opportunity for Committee members to recommend new business items for the full body or a committee level discussion on non-agendized Matters not posted on the agenda, to be discussed and (if requested) placed on the agenda for action at a future meeting, or matters requiring immediate action because of an emergency situation, or where the need to take action arose subsequent to the posting of the agenda.

**IV. REPORTS**

- |   |                     |
|---|---------------------|
| 7. Executive Director/Staff Report                | 10:15 AM – 10:25 AM |
| a. Operational and Commission—Updates             |                     |
| 8. Co-Chair Report                                | 10:25 AM – 10:35 AM |
| a. 2025 Committee Meeting Calendar—Updates        |                     |
| b. Service Standards Revision Tracker—Updates     |                     |
| 9. Division on HIV and STD Programs (DHSP) Report | 10:35 AM—10:45 AM   |

**V. DISCUSSION ITEMS**

- |   |                   |
|---|-------------------|
| 10. Transitional Case Management Service Standards Review | 10:45 AM—11:45 PM |
|---|-------------------|

**VI. NEXT STEPS**

11:45 AM – 11:55 AM

- 12. Task/Assignments Recap
- 13. Agenda development for the next meeting

**VII. ANNOUNCEMENTS**

11:55 AM – 12:00 PM

- 14. Opportunity for members of the public and the committee to make announcements.

**VIII. ADJOURNMENT**

12:00 PM

- 15. Adjournment for the meeting of April 1, 2025.

<b>PROPOSED MOTIONS</b>	
<b>MOTION #1</b>	Approve the Agenda Order as presented or revised.
<b>MOTION #2</b>	Approve the Standards and Best Practices Committee minutes, as presented or revised.



## CODE OF CONDUCT

The Commission on HIV welcomes commissioners, guests, and the public into a space where people of all opinions and backgrounds are able to contribute. In this space, we challenge ourselves to be self-reflective and committed to an ongoing understanding of each other and the complex intersectionality of the lives we live. We create a safe environment where we celebrate differences while striving for consensus in the fights against our common enemies: HIV and STDs. We build trust in each other by having honest, respectful, and productive conversations. As a result, the Commission has adopted and is consistently committed to implementing the following guidelines for Commission, committee, and associated meetings.

**All participants and stakeholders should adhere to the following:**

- 1) We approach all our interactions with compassion, respect, and transparency.**
- 2) We respect others' time by starting and ending meetings on time, being punctual, and staying present.**
- 3) We listen with intent, avoid interrupting others, and elevate each other's voices.**
- 4) We encourage all to bring forth ideas for discussion, community planning, and consensus.**
- 5) We focus on the issue, not the person raising the issue.**
- 6) Be flexible, open-minded, and solution-focused.**
- 7) We give and accept respectful and constructive feedback.**
- 8) We keep all issues on the table (no "hidden agendas"), avoid monopolizing discussions and minimize side conversations.**
- 9) We have no place in our deliberations for racist, sexist, homophobic, transphobic, and other discriminatory statements, and "-isms" including misogyny, ableism, and ageism.**
- 10) We give ourselves permission to learn from our mistakes.**

In response to violation of the Code of Conduct which results in meeting disruption, Include provisions of SB 1100 which states in part, ". . . authorize the presiding member of the legislative body conducting a meeting or their designee to remove, or cause the removal of, an individual for disrupting the meeting . . . . Removal to be preceded by a warning to the individual by the presiding member of the legislative body or their designee that the individual's behavior is disrupting the meeting and that the individual's failure to cease their behavior may result in their removal." Complaints related to internal Commission matters such as alleged violation of the Code of Conduct or other disputes among members are addressed and resolved in adherence to Policy/Procedure #08.3302." (Commission Bylaws, Article VII, Section 4.)



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**STANDARDS AND BEST PRACTICES (SBP)  
COMMITTEE MEETING MINUTES**

FEBRUARY 4, 2025

**COMMITTEE MEMBERS**

P = Present | A = Absent

Erika Davies, <i>Co-Chair</i>	P	Arlene Frames	P	Martin Sattah, MD	A
Kevin Stalter, <i>Co-Chair</i>	P	Lauren Gersh, LCSW	P	Russell Ybarra	P
Dahlia Ale-Ferlito	P	David Hardy, MD	A		
Mikhaela Cielo, MD	P	Mark Mintline, DDS	P		
Sandra Cuevas	P	Andre Molette	A	Danielle Campbell, MPH, <i>COH Co-chair</i>	
Kerry Ferguson	P	Byron Patel, RN	P	Joseph Green, <i>COH Co-Chair Pro-Tem</i>	P
<b>COMMISSION STAFF AND CONSULTANTS</b>					
Cheryl Barrit, Jose Rangel-Garibay, Lizette Martinez					
<b>DHSP STAFF</b>					
Sona Oksuzyan					
<b>COMMUNITY MEMBERS</b>					
Lilieth Conolly, Katja Nelson, Jayda Arrington, Savvoy Toney, Travis Truong, Steph Siordia					

*\*Some participants may not have been captured electronically. Attendance can be corrected by emailing the Commission.*

*\*Members of the public may confirm their attendance by contacting Commission staff at [hivcomm@lachiv.org](mailto:hivcomm@lachiv.org).*

*\*Meeting minutes may be corrected up to one year from the date of Commission approval.*

*\*\*LOA: Leave of absence*

Meeting agenda and materials can be found on the Commission’s website at  
<https://hiv.lacounty.gov/standards-and-best-practices-committee/>

**CALL TO ORDER-INTRODUCTIONS-CONFLICT OF INTEREST STATEMENTS**

The meeting was called to order at 10:12am.

**I. ADMINISTRATIVE MATTERS**

**1. APPROVAL OF AGENDA**

**MOTION #1:** Approve the agenda order, as presented *(Passed by consensus)*.

**2. APPROVAL OF MEETING MINUTES**

**MOTION #2:** Approve the 1/07/25 SBP Committee meeting minutes, as presented *(Passed by consensus)*.

**II. PUBLIC COMMENT**

**3. OPPORTUNITY FOR PUBLIC TO ADDRESS COMMISSION ON ITEMS OF INTEREST WITHIN COMMISSION JURISDICTION:** There were no public comments.

**III. COMMITTEE NEW BUSINESS ITEMS**

**4. OPPORTUNITY FOR COMMISSIONERS TO RECOMMEND ITEMS FOR FUTURE AGENDAS, OR ITEMS REQUIRING IMMEDIATE ACTION DUE TO AN EMERGENCY, OR IF NEED FOR ACTION AROSE AFTER POSTING AGENDA:**

There were no committee new business items.

**IV. REPORTS****5. EXECUTIVE DIRECTOR/STAFF REPORT****▪ Operational and Programmatic Updates**

Cherly Barrit, COH Executive Director, reported that the next COH meeting will be on February 13, 2025, at 9am at the CA Endowment. The meeting will be followed by the "Consumer Resource Fair" from 12pm-5pm. She added that the COH's restructuring will be a key focus area for 2025 and will be discussed at the February 13 COH meeting. She noted that the Operations Committee has been engaged in the process of updating the COH bylaws and reviewing the County ordinance that established the COH. Most of the changes were in consideration of the feedback from the Health Resources and Services Administration (HRSA) technical assistance site visit. AJ King and Collaborative Research will facilitate the restructuring discussion at the February 13 COH meeting and help guide commissioners through the process. Joseph Green, COH co-chair, asked COH staff to send a link to the County Ordinance that established the COH to committee members.

- C. Barrit reminded committee members to complete the Conflict-of Interest form and the "Parity, Inclusion, and Reflectiveness" (PIR) survey as soon as possible. She added that the PIR survey collects contact information from commissioners, and it is used to determine the assignment/re-assignment of seats on the commission. Any questions regarding both items can be directed to Sonja Wright, COH staff.
- C. Barrit thanked all attendees for showing up to the meeting despite the tumultuous political environment and reminded everyone to give themselves permission and grace to pause, breathe and avoid jumping into chaos. Generating chaos and confusion is part of the strategy to divide and oppress. She also mentioned that there is a lot of work happening behind the scenes to address the ongoing and frenetic policy changes. Lastly, she reassured committee members and attendees that the COH will continue to disseminate data and information related to HIV care, prevention, services, clinical trials/research opportunities, and events with the community. She noted these items are all vital to ending the HIV epidemic in Los Angeles County and that the COH will continue to refer people to meaningful resources that they need.

**6. CO-CHAIR REPORT****▪ 2025 Committee Co-Chair Elections**

Erika Davies, committee co-chair, reported that Kevin Stalter will not seek another co-chair term. Jose Rangel-Garibay, COH staff, reminded the committee that Russell Ybarra and Arlene Frames were nominated for co-chair at the January committee meeting. R. Ybarra declined nomination. A. Frames accepted the nomination and shared that she is willing to take on the challenge of becoming co-chair and will need a lot of support from the committee and COH staff to fulfill the co-chair role duties. She also shared that she is passionate about seeing lives improved for those living with HIV/AIDS and to educate the communities of color to eliminate stigma and prevent the spread of HIV. Lastly, she noted that she will need support from the committee members and COH staff to accommodate her hearing loss. The committee unanimously voted to approve Arlene Frames as co-chair for the SBP committee for 2025. COH staff will follow-up with the A. Frames and orient her on the co-chair role. E. Davies was nominated for the second committee co-chair seat and was also approved to serve as co-chair for the SBP committee for 2025. E. Davies thanked K. Stalter for his years of service as a committee co-chair.

**▪ Review 2025 Committee Meeting Calendar**

E. Davies provided an overview of the 2025 committee meeting calendar and noted that the committee will continue to meet on the first Tuesday of the month from 10am-12pm at the Vermont corridor building. She added that most meetings will take place on the 9<sup>th</sup> floor with a couple taking place on the 14<sup>th</sup> floor due to lack of conference/meeting room availability on the 9<sup>th</sup> floor; please refer to the meeting calendar included in the meeting packet for more information. The committee also decided to reschedule the March 4, 2025, committee

meeting to March 11, 2025, to accommodate committee members and commissioners who plan to attend the “2<sup>nd</sup> Annual HIV Care, Prevention, and Research Community Advisory Board Conference” hosted by the UCLA-Charles Drew University (CDU) CFAR Community Engagement & Clinical Informatics Core on March 4, 2025, from 8:30am-3:30pm at the St. Anne’s Family Services building. COH staff will send a notice to all commissioners regarding the date change.

▪ **Service Standards Revision Tracker—Updates**

J. Rangel-Garibay, COH staff, provided an overview of the service standards revision tracker document and noted the following:

- The Executive Committee (EC) approved the Emergency Financial Assistance service standards at their 12/12/24 meeting. The document will be elevated to the full COH for review and approval at their 2/13/25 meeting.
- The EC approved the Ambulatory Outpatient Medical service standards at their 12/12/24 meeting. The document will be elevated to the full COH for review and approval at their 2/13/25 meeting.
- The EC approved the Transportation Services standards at their 10/24/24 meeting. The document will be elevated to the full COH for review and approval at their 2/13/25 meeting.
- The SBP committee is currently reviewing the Temporary Housing Services: Transitional Residential Care Facility (TRCF) and Residential Care Facility for the Chronically Ill (RCFCI).
- The SBP committee will begin the development of a global Transitional Case Management service standard document which will include various priority populations such as youth, older adults (50+), and justice-involved individuals.

**7. DIVISION ON HIV AND STD PROGRAMS (DHSP) REPORT**

There was no report.

**V. DISCUSSION ITEMS**

**8. “Housing Services” Services Standards Review: Residential Care Facility for the Chronically Ill (RCFCI) and Transitional Residential Care Facility (TRCF)**

J. Rangel-Garibay provided a recap of the service standards review discussion that took place at the January 7, 2025, committee meeting. He noted that the committee held a panel discussion with Savoy Toney from Project New Hope, and Terry Goddard II from the Alliance for Housing and Healing in which they shared their experiences with managing RCFCI and TRCF programs. They provided a brief history of the programs and answered the committee’s questions regarding the number of beds available for each program, the average length of stay for clients, and general service operations. Both S. Toney and T. Goddard noted the critical need the RCFCI and TRCF programs meet and advocated for the continued support of the programs. For additional notes from the panel discussion, refer to the January 7, 2025, SBP committee meeting minutes available on the COH website.

J. Rangel-Garibay noted that the version of the RCFCI and TRCF documents in the meeting packet reflect edits based on public comments received. The main edits are as follows:

- Removed language in the RCFCI General Requirements section that lists unemancipated minors as a population eligible to receive the service.
- Removed language in the RCFCI General Requirements section that described fees clients would pay while receiving the service; clients are not charged any fees to receive the service.

S. Toney stated she will send more detailed comments to COH staff regarding the TRCF service standards. She noted that the TRCF document is not as comprehensive as the RCFCI and that it was missing important components. E. Davies encouraged S. Toney to submit a written public comment when ready and asked if she could provide a brief overview of the proposed changes to allow the committee the opportunity to ask questions.



S. Toney proposed the following edits to the RCFCI document:

- Page 2 of the RCFCI General Requirements section, there is a typo on the eligibility criteria standard “Be a client of Los Angeles County client.”
- In the RCFCI Intake section, rephrase the standard “Intake process is begun as soon as possible upon acceptance” to “Intake is begun after completion of eligibility screening” and place it under the “Eligibility for services is determined” standard. Eligibility screening takes place before the intake process.
- Remove “Proof client is not eligible for Housing Opportunities for People with AIDS (HOPWA) or other housing services. Ryan White is the payor of last resort” from the list of items included in the client file under documentation for the “eligibility for services is determined” standard. C. Barrit asked how do agencies ensure that Ryan White is the payor of last resort? S. Toney noted that during the interview process, the agency staff determine that there are no other housing options available or that the client is not eligible for any other options.
- Revise the first sentence under the “Assessment” narrative section to “Prior to acceptance of a client, the facility will obtain a written medical assessment of the client which enables the facility to determine if they are able to provide the necessary health-related services required by the client’s medical condition.”
- Revise the second sentence under the “Assessment” narrative section to “If the assessment is not completed prior to admission of the client, a Registered Nurse (RN) must provide a health assessment within 24 hours of admission to determine if any immediate health needs are present which may preclude placement.” S. Toney noted that this practice may vary by agency and advised the committee to seek feedback from other provider agencies. COH staff will highlight this section and add a note on the document asking, “How feasible is this for providers?”.
- “Representative payee” and “Legal assistance on a broad range of legal matters and advocacy” are two separate items.
- Remove “Risk reduction practices” and “harm reduction: from the list of items facilities must provide clients upon intake. RCFCI programs do not offer these services; clients must be sober before entering the program. If clients experience relapse while in the facility, the facility engages outside resources such as outpatient treatment services or inpatient treatment services if needed.
- Per California Department of Social Services Community Care Licensing Division regulation, ISPs must be completed within seven days of admission to the facility.
- Remove the last bullet point regarding unemancipated minors in the list of items included in the ISP assessment, and from the ISP team list.
- Under “RCFCI Emergency Medical Treatment” removed the second standard that reads, “Provider will have a written agreement(s) with a licensed medical facility or facilities within the community for provision of emergency services as appropriate.”
- Under “RCFCI Discharge Planning” rephrase the bullet point regarding early intervention services to “Ensuring linkage to primary care”
- Under “RCFCI Program Records” revise typo “Record of IST contacts” to “Record of ISP contacts”

S. Toney noted that RCFCI and TRCF facilities have emergency plans and procedures that are tailored to each site and reviewed by the CDSS Community Care Licensing Division and DHSP contract auditors. Additionally, S. Toney will provide comments for the TRCF service standards with a focus on adding more detail to the document.

**MOTION #3:** Post the Temporary Housing Services: Residential Care Facility for the Chronically Ill (RCFCI), and Transitional Care Facility (TRCF) service standards for a public comment period starting on February 4, 2025, and ending on March 7, 2025. **(PASSED; Yes: 9; D. Ale-Ferlito, M. Cielo, A. Frames, L. Gersh, M. Mintline, B. Patel, R. Ybarra, E. Davies, K. Stalter; No: 0; Abstain: 0).**

**VI. NEXT STEPS**

**9. TASK/ASSIGNMENTS RECAP:**

- ➡ COH staff will send a link to the County ordinance that established the COH.
- ➡ COH staff will follow-up with Arlene Frames to orient her on the co-chair role.
- ➡ COH staff will send a notice regarding the date change for the March SBP committee meeting.
- ➡ COH staff will post the “Housing Services” service standards on the COH website and announce a public comment period starting on February 6, 2025, and ending on March 7, 2025.
- ➡ COH staff will prepare the initial draft of the global Transitional Case Management service standards document for the committee to bring their review in March 2025.

**11. AGENDA DEVELOPMENT FOR NEXT MEETING:**

- Review public comments received for the “Housing Services” service standards and hold vote to approve the document.
- Begin initial review of the global Transitional Case Management service standards.

**VII. ANNOUNCEMENTS**

**12. OPPORTUNITY FOR PUBLIC AND COMMITTEE TO MAKE ANNOUNCEMENTS:**

- COH staff shared a flyer for the “2<sup>nd</sup> Annual HIV Care, Prevention, and Research Community Advisory Conference” taking place on March 4, 2025. See the meeting packet for more details.
- J. Green shared that in celebration of Valentine’s Day, the Hollywood United Methodist Church will be holding a renewal of wedding bows for LGBTQ+s couple presented by the Los Angeles Queer Interfaith Clergy Council.

**VIII. ADJOURNMENT**

- 13. ADJOURNMENT:** The meeting adjourned at 11:41 am.



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**STANDARDS AND BEST PRACTICES (SBP)  
COMMITTEE MEETING MINUTES**

MARCH 11, 2025

**COMMITTEE MEMBERS**

P = Present | A = Absent

Erika Davies, <i>Co-Chair</i>	EA	Arlene Frames	P	Martin Sattah, MD	A
Kevin Stalter, <i>Co-Chair</i>	A	Lauren Gersh, LCSW	P	Russell Ybarra	P
Dahlia Ale-Ferlito	EA	David Hardy, MD	EA		
Mikhaela Cielo, MD	P	Mark Mintline, DDS	A		
Sandra Cuevas	A	Andre Molette	P	Danielle Campbell, MPH, <i>COH Co-chair</i>	
Kerry Ferguson	P	Byron Patel, RN	P	Joseph Green, <i>COH Co-Chair Pro-Tem</i>	P
<b>COMMISSION STAFF AND CONSULTANTS</b>					
Cheryl Barrit, Jose Rangel-Garibay, Lizette Martinez					
<b>DHSP STAFF</b>					
Sona Okusuzyan					
<b>COMMUNITY MEMBERS</b>					
ChiChi Navarro, Dr. Najuma Smith, Herberth Osorio, John Mones, Jayda Arrington, Katja Nelson, Savvoy Toney, Zorik Jones					

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*\*Meeting minutes may be corrected up to one year from the date of Commission approval.*

*\*\*LOA: Leave of absence*

Meeting agenda and materials can be found on the Commission’s website at  
<https://hiv.lacounty.gov/standards-and-best-practices-committee/>

**CALL TO ORDER-INTRODUCTIONS-CONFLICT OF INTEREST STATEMENTS**

Cheryl Barrit, COH Executive Director, called the meeting to order at 10:11am and led introductions.

**I. ADMINISTRATIVE MATTERS**

**1. APPROVAL OF AGENDA**

**MOTION #1:** Approve the agenda order, as presented *(No quorum; No vote held)*.

**2. APPROVAL OF MEETING MINUTES**

**MOTION #2:** Approve the 02/04/25 SBP Committee meeting minutes, as presented *(No quorum; No vote held)*.

**II. PUBLIC COMMENT**

**3. OPPORTUNITY FOR PUBLIC TO ADDRESS COMMISSION ON ITEMS OF INTEREST WITHIN COMMISSION**

**JURISDICTION:** There were no public comments.

**III. COMMITTEE NEW BUSINESS ITEMS**

#### 4. OPPORTUNITY FOR COMMISSIONERS TO RECOMMEND ITEMS FOR FUTURE AGENDAS, OR ITEMS REQUIRING IMMEDIATE ACTION DUE TO AN EMERGENCY, OR IF NEED FOR ACTION AROSE AFTER POSTING AGENDA:

There were no committee new business items.

#### IV. REPORTS

##### 5. EXECUTIVE DIRECTOR/STAFF REPORT

###### ▪ Operational and Programmatic Updates

Cherly Barrit, COH Executive Director, reported that the Commissioner training calendar has been updated to reflect the change of date for the “Ryan White Care Act Legislation” training from March 26, 2025, to April 2, 2025. A copy of the revised training calendar is included in the meeting packet.

- C. Barrit noted that the next COH meeting will be on March 13, 2025, at the California Endowment. At the meeting, attendees can expect to receive a recap of the discussion on the Comprehensive Effectiveness Review and Restructuring Project held at the February 13, 2025, COH meeting.
- C. Barrit noted that Caitlin Dolan’s “committee-only” appointment to the SBP committee is on the Board of Supervisors March 11, 2025, agenda for approval. She noted that Sonja Wright, COH staff, will follow-up with C. Dolan with next steps.
- C. Barrit shared that the COH will be hosting a series of Restructure Workgroup meetings to elicit feedback from commissioners, community members, and HIV stakeholders at-large to inform the Comprehensive Effectiveness Review and Restructuring Project. The Restructure Workgroup meetings will take place on March 19, 20, and 21 at the Vermont corridor building. There will be 2 sessions per day, and each are capped at 20 participants. Participants will receive a \$25 gift card incentive and lunch. Anyone interested in participating will need to register using the QR code on the flyer, which is included in the meeting packet and has been posted on the COH website. She reminded attendees that they only need to register for 1 of the sessions and emphasized the importance of commissioner participation.

##### 6. CO-CHAIR REPORT

###### ▪ Review 2025 Committee Meeting Calendar

Jose Rangel-Garibay, COH staff, reported that the April 1, 2025, SBP committee meeting will be at the 14<sup>th</sup> floor of the Vermont corridor. He reminded committee members that they will need to check-in with the security staff on the 9<sup>th</sup> floor and be escorted by COH staff to the 14<sup>th</sup> floor.

###### ▪ Service Standards Revision Tracker—Updates

J. Rangel-Garibay, COH staff, provided an overview of the service standards revision tracker document and noted the following:

- SBP committee will review public comments received on the Housing Services service standards and hold a vote to approve and elevate the document to the Executive committee.
- SBP committee will begin the development of a Transitional Case Management service standard document which will include various priority populations such as youth, older adults (50+), and justice-involved individuals today.

##### 7. DIVISION ON HIV AND STD PROGRAMS (DHSP) REPORT

There was no report. C. Barrit reported that Dr. Oksuzyan will provide an overview of the Ryan White services utilization report at the March 13, 2025, COH meeting. This presentation will be the first in a series of three Ryan White utilization report presentations. The next presentation will cover the Core Medical Services, and the final presentation will focus on the Support Services.

#### V. DISCUSSION ITEMS

- ##### 8. “Housing Services” Services Standards Review: Residential Care Facility for the Chronically Ill (RCFCI), Transitional Residential Care Facility (TRCF), Transitional Housing (TH), and Permanent Supportive Housing Services (PSHS)

J. Rangel-Garibay provided an overview of the public comments received for the Housing Services standards. A copy of the document is included in the meeting packet. The committee discussed the comments and made the following decisions:

- Ryan White Care act funding for housing services include transitional housing and other short-term emergency housing and DHSP does not fund permanent housing services. The County has the Housing for Health (Flexible Subsidy Pool) program that complements the Ryan White program with long-term permanent supportive housing services. C. Barrit noted that the Permanent Supportive Housing Services (PSHS) service standards were development while the County was in the process of launching their Housing for Health program. The committee decided to keep the 2018 version of the PSHS service standard document and include language regarding Medical Care Coordination (MCC) and Benefits Specialty Services (BSS) as resources. In addition, change the work “coerce” to “require” in the overview section.
- For the RCFCI and TRCF service standards document, remove the highlighted section on page 3.
- For the Transitional Housing (TH) service standards document, update all instances of “his/her” to “their” and include the phrase “other forms of subsidized housing” in the eligibility section. C. Barrit reminded the committee that TH is different from TRCF and is not tied to care or a specific facility. She added that the 60-day limit on emergency housing is the benchmark set by the Housing and Urban Development (HUD) department for emergency housing services.
- Updated the MCC in all the Housing Services service standards documents and added BSS to the same section.

**MOTION #3:** Approve the Temporary Housing Services: Residential Care Facility for the Chronically Ill (RCFCI), and Transitional Care Facility (TRCF) service standards and elevate the document to the Executive Committee. (**No quorum; No vote held**).

The committee did not achieve quorum and as a result did not vote on motion #3. However, the committee asked COH staff to send the documents to committee members after the meeting and request their consensus on whether to elevate the document to the Executive Committee or not. Committee members in attendance felt that the committee has done its due diligence in soliciting feedback from subject matter experts, program providers, and consumers. COH staff will send the document to committee members and request their consensus by March 19, 2025. If consensus is reached, COH staff will place the document in the March 27, 2025, Executive Committee meeting agenda and packet. Additionally, J. Rangel-Garibay will provide an overview of the service standard development to the Consumer caucus on March 13, 2025. The overview will focus on different strategies consumers can employ when providing public comment and highlight the many resources available to assist them in drafting and submitting their public comments.

## 9. Transitional Case Management Service Standards Review

J. Rangel-Garibay shared an overview of the Justice-Involved Transitional Case Management (TCM) service standards, and the Youth Transitional Case Management standards last revised and approved by the COH on December 8, 2022, and April 13, 2017, respectively. He noted that the committee will develop a document that incorporates both Justice-Involved and Youth TCM service standards and include a new set of standards for older adults 50+ TCM. The TCM document included in the meeting packet contains an outline of the components for a combined TCM service standard document.

C. Barrit shared that the Youth TCM encompasses the transition of youth out of foster care, and the Justice-Involved TCM on the transition of recently incarcerated individuals back into the community. Both involve the coordination of services to ensure the individual remains in care and achieves/maintains viral suppression as they transfer between environments. She added that recent changes to Medi-Cal have led to coverage for justice-involved individuals which prompted DHSP to move Justice-Involved TCM contracts to the Los Angeles County

Department of Health Services, the local entity that manages Medi-Cal services for the county. COH staff will follow-up with the Center for Health Justice to gather more information on how the Justice-Involved TCM programs are being implemented through Medi-Cal.

J. Rangel-Garibay noted that the TCM for older adults 50+ does not currently exist as program and that the origin of the request to develop service standards for TCM for older adults 50+ was to focus on the transition between systems of health such as the Ryan White Program, Medi-Cal, and Medicare. He also recommended that the committee consider inviting the Aging Caucus to a future meeting or solicit their input/feedback on the elements to include in the document beyond the transitions between systems of care. C. Barrit added that the committee can also consider developing a set of best practices instead of service standards and may also consider including other special populations.

## **VI. NEXT STEPS**

### **10. TASK/ASSIGNMENTS RECAP:**

- ➡ COH staff will send the Housing Services standards documents to SBP committee members and solicit their consensus to elevate the document to the Executive Committee for review at their 3/27/25 meeting.
- ➡ COH staff will revise the draft Transitional Case Management service standards document for the committee to continue their review in April 2025.

### **11. AGENDA DEVELOPMENT FOR NEXT MEETING:**

- Continue review of the Transitional Case Management service standards.

## **VII. ANNOUNCEMENTS**

### **12. OPPORTUNITY FOR PUBLIC AND COMMITTEE TO MAKE ANNOUNCEMENTS:**

- Savvoy Toney announced that DHSP may be sunseting the RCFCI programs and stressed the critical need for the program. The current contract year is 3/1/2025 to 2/28/2026 and are currently waiting to hear the next steps as this is an ongoing discussion due to potential cuts in federal funding.
- ChiChi Navarro, Director of Advocacy for the Queer Mercado, invited attendees to the next event on March 15<sup>th</sup> from 10am-4pm at the East Los Angeles Civic Center

## **VIII. ADJOURNMENT**

- ### **13. ADJOURNMENT:** The meeting adjourned at 11:30 am.



# 2025 MEMBERSHIP ROSTER | UPDATED 3.18.25

SEAT NO.	MEMBERSHIP SEAT	Commissioners Seated	Committee Assignment	COMMISSIONER	AFFILIATION (IF ANY)	TERM BEGIN	TERM ENDS	ALTERNATE
1	Medi-Cal representative			<b>Vacant</b>		July 1, 2023	June 30, 2025	
2	City of Pasadena representative	1	EXC SBP	Erika Davies	City of Pasadena Department of Public Health	July 1, 2024	June 30, 2026	
3	City of Long Beach representative	1	PP&A	Ismael Salamanca	Long Beach Health & Human Services	July 1, 2023	June 30, 2025	
4	City of Los Angeles representative	1	SBP	Dahlia Ale-Ferlito	AIDS Coordinator's Office, City of Los Angeles	July 1, 2024	June 30, 2026	
5	City of West Hollywood representative	1	PP&A	Dee Saunders	City of West Hollywood	July 1, 2023	June 30, 2025	
6	Director, DHSP *Non Voting	1	EXC	Mario Pérez, MPH	DHSP, LA County Department of Public Health	July 1, 2024	June 30, 2026	
7	Part B representative	1	PP&A	Karl Halfman, MA	California Department of Public Health, Office of AIDS	July 1, 2024	June 30, 2026	
8	Part C representative	1	OPS	Leon Maultsby, DBH, MHA	Charles R. Drew University	July 1, 2024	June 30, 2026	
9	Part D representative	1	SBP	Mikhaela Cielo, MD	LAC + USC MCA Clinic, LA County Department of Health Services	July 1, 2023	June 30, 2025	
10	Part F representative	1	SBP	Sandra Cuevas	Pacific AIDS Education and Training - Los Angeles Area	July 1, 2024	June 30, 2026	
11	Provider representative #1			<b>Vacant</b>		July 1, 2023	June 30, 2025	
12	Provider representative #2	1	SBP	Andre Molette	Men's Health Foundation	July 1, 2024	June 30, 2026	
13	Provider representative #3	1	PP&A	Harold Glenn San Agustin, MD	JWCH Institute, Inc.	July 1, 2023	June 30, 2025	
14	Provider representative #4	1	PP&A	LaShonda Spencer, MD	Charles Drew University	July 1, 2024	June 30, 2026	
15	Provider representative #5	1	SBP	Byron Patel, RN	Los Angeles LGBT Center	July 1, 2023	June 30, 2025	
16	Provider representative #6	1	EXC OPS	Dechelle Richardson	AMAAD Institute	July 1, 2024	June 30, 2026	
17	Provider representative #7	1	SBP	David Hardy (pending)	LAC-USC Rand Schrader Clinic	July 1, 2023	June 30, 2025	
18	Provider representative #8	1	SBP	Martin Sattah, MD	Rand Shrader Clinic, LA County Department of Health Services	July 1, 2024	June 30, 2026	
19	Unaffiliated representative, SPA 1			<b>Vacant</b>		July 1, 2023	June 30, 2025	Kerry Ferguson (SBP)
20	Unaffiliated representative, SPA 2	1	SBP	Russell Ybarra	Unaffiliated representative	July 1, 2024	June 30, 2026	
21	Unaffiliated representative, SPA 3	1	OPS	Ish Herrera	Unaffiliated representative	July 1, 2023	June 30, 2025	Joaquin Gutierrez (OPS)
22	Unaffiliated representative, SPA 4			<b>Vacant</b>		July 1, 2024	June 30, 2026	Lambert Talley (PP&A)
23	Unaffiliated representative, SPA 5	1	EXC SBP	Kevin Stalter	Unaffiliated representative	July 1, 2023	June 30, 2025	
24	Unaffiliated representative, SPA 6	1	OPS	Jayda Arrington	Unaffiliated representative	July 1, 2024	June 30, 2026	
25	Unaffiliated representative, SPA 7	1	OPS	Wilma Mendoza	Unaffiliated representative	July 1, 2023	June 30, 2025	
26	Unaffiliated representative, SPA 8	1	EXC PP&A	Kevin Donnelly	Unaffiliated representative	July 1, 2024	June 30, 2026	Carlos Vega-Matos (PP&A)
27	Unaffiliated representative, Supervisorial District 1	1	PP	Leonardo Martinez-Real	Unaffiliated representative	July 1, 2023	June 30, 2025	
28	Unaffiliated representative, Supervisorial District 2	1	EXC OPS	Bridget Gordon	Unaffiliated representative	July 1, 2024	June 30, 2026	Aaron Raines (OPS)
29	Unaffiliated representative, Supervisorial District 3	1	SBP	Ariene Frames	Unaffiliated representative	July 1, 2023	June 30, 2025	Sabel Samone-Loreca (SBP)
30	Unaffiliated representative, Supervisorial District 4			<b>Vacant</b>		July 1, 2024	June 30, 2026	
31	Unaffiliated representative, Supervisorial District 5	1	PP&A	Felipe Gonzalez	Unaffiliated representative	July 1, 2023	June 30, 2025	Rita Garcia (PP&A)
32	Unaffiliated representative, at-large #1	1	PP&A	Lilith Conolly (LOA)	Unaffiliated representative	July 1, 2024	June 30, 2026	Gerald Green (PP&A)
33	Unaffiliated representative, at-large #2	1	PPC	Terrance Jones	Unaffiliated representative	July 1, 2023	June 30, 2025	Jeremy Mitchell (Jet Finley) (PPC)
34	Unaffiliated representative, at-large #3	1	EXC PP&A	Daryl Russell, M.Ed	Unaffiliated representative	July 1, 2024	June 30, 2026	
35	Unaffiliated representative, at-large #4	1	EXC	Joseph Green	Unaffiliated representative	July 1, 2023	June 30, 2025	
36	Representative, Board Office 1	1	PP&A	Al Ballesteros, MBA	JWCH Institute, Inc.	July 1, 2024	June 30, 2026	
37	Representative, Board Office 2	1	EXC	Danielle Campbell, PhD, MPH	T.H.E Clinic, Inc. (THE)	July 1, 2023	June 30, 2025	
38	Representative, Board Office 3	1	EXC PP	Katja Nelson, MPP	APLA	July 1, 2024	June 30, 2026	
39	Representative, Board Office 4	1	EXC OPS	Justin Valero, MA	No affiliation	July 1, 2023	June 30, 2025	
40	Representative, Board Office 5	1	PP&A	Jonathan Weedman	ViaCare Community Health	July 1, 2024	June 30, 2026	
41	Representative, HOPWA			<b>Vacant</b>		July 1, 2023	June 30, 2025	
42	Behavioral/social scientist	1	EXC PP	Lee Kochems, MA (LOA)	Unaffiliated representative	July 1, 2024	June 30, 2026	
43	Local health/hospital planning agency representative			<b>Vacant</b>		July 1, 2023	June 30, 2025	
44	HIV stakeholder representative #1	1	EXC OPS   PP	Alasdair Burton	No affiliation	July 1, 2024	June 30, 2026	
45	HIV stakeholder representative #2	1	PP	Paul Nash, Cpsychol AFBPs FHEA	University of Southern California	July 1, 2023	June 30, 2025	
46	HIV stakeholder representative #3	1	OPS	Erica Robinson	Health Matters Clinic	July 1, 2024	June 30, 2026	
47	HIV stakeholder representative #4	1	PP	Arburtha Franklin (pending)	Translatin@ Coalition	July 1, 2023	June 30, 2025	
48	HIV stakeholder representative #5	1	PP	Mary Cummings	Bartz-Altadonna Community Health Center	July 1, 2024	June 30, 2026	
49	HIV stakeholder representative #6			<b>Vacant</b>		July 1, 2023	June 30, 2025	
50	HIV stakeholder representative #7	1	PP&A	William D. King, MD, JD, AAHIVS	W. King Health Care Group	July 1, 2024	June 30, 2026	
51	HIV stakeholder representative #8	1	EXC OPS	Miguel Alvarez	No affiliation	July 1, 2024	June 30, 2026	
<b>TOTAL:</b>		<b>43</b>						

LEGEND: EXC=EXECUTIVE COMM | OPS=OPERATIONS COMM | PP&A=PLANNING, PRIORITIES & ALLOCATIONS COMM | PPC=PUBLIC POLICY COMM | SBP=STANDARDS & BEST PRACTICES COMM

LOA: Leave of Absence

Overall total: 52



## COMMISSION MEMBER "CONFLICTS-OF-INTEREST"

Updated 3/17/25

In accordance with the Ryan White Program (RWP), conflict of interest is defined as any financial interest in, board membership, current or past employment, or contractual agreement with an organization, partnership, or any other entity, whether public or private, that receives funds from the Ryan White Part A program. These provisions also extend to direct ascendants and descendants, siblings, spouses, and domestic partners of Commission members and non-Commission Committee-only members. Based on the RWP legislation, HRSA guidance, and Commission policy, it is mandatory for Commission members to state all conflicts of interest regarding their RWP Part A/B and/or CDC HIV prevention-funded service contracts prior to discussions involving priority-setting, allocation, and other fiscal matters related to the local HIV continuum. Furthermore, Commission members must recuse themselves from voting on any specific RWP Part A service category(ies) for which their organization hold contracts. **\*An asterisk next to member's name denotes affiliation with a County subcontracted agency listed on the addendum.**

COMMISSION MEMBERS		ORGANIZATION	SERVICE CATEGORIES
ALE-FERLITO	Dahlia	City of Los Angeles AIDS Coordinator	No Ryan White or prevention contracts
ALVAREZ	Miguel	No Affiliation	No Ryan White or prevention contracts
ARRINGTON	Jayda	Unaffiliated representative	No Ryan White or prevention contracts
BALLESTEROS	AI	JWCH, INC.	HIV Testing Storefront
			HIV Testing & Syphilis Screening, Diagnosis, & Linked Referral...(CSV)
			STD Screening, Diagnosis, and Treatment
			High Impact HIV Prevention
			Mental Health
			Oral Healthcare Services
			Ambulatory Outpatient Medical (AOM)
			Benefits Specialty
			Biomedical HIV Prevention
			Medical Care Coordination (MCC)
			Transportation Services
Data to Care Services			
BURTON	Alasdair	No Affiliation	No Ryan White or prevention contracts
CAMPBELL	Danielle	T.H.E. Clinic, Inc.	Ambulatory Outpatient Medical (AOM)
			Medical Care Coordination (MCC)
			Biomedical HIV Prevention
			Transportation Services
CIELO	Mikhaela	Los Angeles General Hospital	Biomedical HIV Prevention
CONOLLY	Lilieth	No Affiliation	No Ryan White or prevention contracts
CUEVAS	Sandra	Pacific AIDS Education and Training - Los Angeles	No Ryan White or prevention contracts
CUMMINGS	Mary	Bartz-Altadonna Community Health Center	Community Engagement/EHE



COMMISSION MEMBERS		ORGANIZATION	SERVICE CATEGORIES
DAVIES	Erika	City of Pasadena	HIV Testing Storefront
			HIV Testing & Sexual Networks
DAVIS (PPC Member)	OM	Asian American Drug Abuse Program (AADAP)	High Impact HIV Prevention
			HIV Testing and Viral Hepatitis Services in Los Angeles County
DOLAN (SBP Member)	Caitlyn	Men's Health Foundation	Biomedical HIV Prevention
			Ambulatory Outpatient Medical (AOM)
			Medical Care Coordination (MCC)
			Promoting Healthcare Engagement Among Vulnerable Populations
			Sexual Health Express Clinics (SHEx-C)
			Transportation Services
			Data to Care Services
DONNELLY	Kevin	Unaffiliated representative	No Ryan White or prevention contracts
FERGUSON	Kerry	ViiV Healthcare	No Ryan White or prevention contracts
FINLEY	Jet	Unaffiliated representative	No Ryan White or prevention contracts
FRAMES	Arlene	Unaffiliated representative	No Ryan White or prevention contracts
FRANKLIN*	Arburtha	Translatin@ Coalition	Vulnerable Populations (Trans)
GARCIA	Rita	No Affiliation	No Ryan White or prevention contracts
GERSH (SBP Member)	Lauren	APLA Health & Wellness	High Impact HIV Prevention
			Benefits Specialty
			Nutrition Support
			Sexual Health Express Clinics (SHEx-C)
			Data to Care Services
			Biomedical HIV Prevention
			Oral Healthcare Services
			Ambulatory Outpatient Medical (AOM)
			Medical Care Coordination (MCC)
			HIV and STD Prevention Services in Long Beach
			Transportation Services
			Residential Care Facility - Chronically Ill
Intensive Case Management			
GONZALEZ	Felipe	Unaffiliated representative	No Ryan White or Prevention Contracts
GORDON	Bridget	Unaffiliated representative	No Ryan White or prevention contracts
GREEN	Gerald	Minority AIDS Project	Benefits Specialty
GREEN	Joseph	Unaffiliated representative	No Ryan White or prevention contracts

COMMISSION MEMBERS		ORGANIZATION	SERVICE CATEGORIES
<b>GUTIERREZ</b>	<b>Joaquin</b>	Connect To Protect LA/CHLA	Ambulatory Outpatient Medical (AOM)
			HIV Testing Storefront
			STD Screening, Diagnosis and Treatment
			Biomedical HIV Prevention
			Medical Care Coordination (MCC)
			Promoting Healthcare Engagement Among Vulnerable Populations
			Transportation Services
<b>HALFMAN</b>	<b>Karl</b>	California Department of Public Health, Office of AIDS	Part B Grantee
<b>HARDY</b>	<b>David</b>	LAC-USC Rand Schrader Clinic	No Ryan White or prevention contracts
<b>HERRERA</b>	<b>Ismael "Ish"</b>	Unaffiliated representative	No Ryan White or prevention contracts
<b>JONES</b>	<b>Terrance</b>	Unaffiliated representative	No Ryan White or prevention contracts
<b>KOCHEMS</b>	<b>Lee</b>	Unaffiliated representative	No Ryan White or prevention contracts
<b>KING</b>	<b>William</b>	W. King Health Care Group	No Ryan White or prevention contracts
<b>LESTER (PP&amp;A Member)</b>	<b>Rob</b>	Men's Health Foundation	Biomedical HIV Prevention
			Ambulatory Outpatient Medical (AOM)
			Medical Care Coordination (MCC)
			Promoting Healthcare Engagement Among Vulnerable Populations
			Sexual Health Express Clinics (SHEx-C)
			Transportation Services
			Data to Care Services
<b>MARTINEZ (PP&amp;A Member)</b>	<b>Miguel</b>	Children's Hospital Los Angeles	Ambulatory Outpatient Medical (AOM)
			HIV Testing Storefront
			STD Screening, Diagnosis and Treatment
			Biomedical HIV Prevention
			Medical Care Coordination (MCC)
			Transportation Services
			Promoting Healthcare Engagement Among Vulnerable Populations
<b>MARTINEZ-REAL</b>	<b>Leonardo</b>	Unaffiliated representative	No Ryan White or prevention contracts
<b>MAULTSBY</b>	<b>Leon</b>	Charles R. Drew University	Biomedical HIV Prevention
			HIV Testing Storefront
			HIV Testing Social & Sexual Networks
<b>MENDOZA</b>	<b>Vilma</b>	Unaffiliated representative	No Ryan White or prevention contracts
<b>MINTLINE (SBP Member)</b>	<b>Mark</b>	Western University of Health Sciences	No Ryan White or prevention contracts

COMMISSION MEMBERS		ORGANIZATION	SERVICE CATEGORIES
<b>MOLETTE</b>	<b>Andre</b>	Men's Health Foundation	Biomedical HIV Prevention
			Ambulatory Outpatient Medical (AOM)
			Medical Care Coordination (MCC)
			Promoting Healthcare Engagement Among Vulnerable Populations
			Sexual Health Express Clinics (SHEX-C)
			Transportation Services
			Oral Healthcare Services
<b>NASH</b>	<b>Paul</b>	University of Southern California	Biomedical HIV Prevention
			Community Engagement/EHE
			Oral Healthcare Services
<b>NELSON</b>	<b>Katja</b>	APLA Health & Wellness	High Impact HIV Prevention
			Benefits Specialty
			Nutrition Support
			Sexual Health Express Clinics (SHEX-C)
			Data to Care Services
			Biomedical HIV Prevention
			Oral Healthcare Services
			Ambulatory Outpatient Medical (AOM)
			Medical Care Coordination (MCC)
			HIV and STD Prevention Services in Long Beach
			Transportation Services
			Residential Care Facility - Chronically Ill
Case Management			

COMMISSION MEMBERS		ORGANIZATION	SERVICE CATEGORIES
PATEL	Byron	Los Angeles LGBT Center	Ambulatory Outpatient Medical (AOM)
			HIV Testing Storefront
			HIV Testing Social & Sexual Networks
			STD Screening, Diagnosis and Treatment
			High Impact HIV Prevention
			Biomedical HIV Prevention
			Medical Care Coordination (MCC)
			Promoting Healthcare Engagement Among Vulnerable Populations
			Transportation Services
PERÉZ	Mario	Los Angeles County, Department of Public Health, Division of HIV and STD Programs	Ryan White/CDC Grantee
RAINES	Aaron	AIDS Healthcare Foundation	Ambulatory Outpatient Medical (AOM)
			Benefits Specialty
			Medical Care Coordination (MCC)
			Mental Health
			Oral Healthcare Services
			STD Screening, Diagnosis and Treatment
			HIV Testing Storefront
			Sexual Health Express Clinics (SHEx-C)
			Transportation Services
			Medical Subspecialty
RICHARDSON	Dechelle	No Affiliation	HIV and STD Prevention Services in Long Beach
ROBINSON	Erica	Health Matters Clinic	No Ryan White or prevention contracts
RUSSEL	Daryl	Unaffiliated representative	No Ryan White or prevention contracts
SALAMANCA	Ismael	City of Long Beach	Ambulatory Outpatient Medical (AOM)
			Benefits Specialty
			Biomedical HIV Prevention
			Medical Care Coordination (MCC)
			HIV and STD Prevention Services in Long Beach
			Transportation Services
SAMONE-LORECA	Sabel	Minority AIDS Project	HIV Testing & Sexual Networks
SATTAH	Martin	Rand Schrader Clinic LA County Department of Health Services	Benefits Specialty
			No Ryan White or prevention contracts

COMMISSION MEMBERS		ORGANIZATION	SERVICE CATEGORIES
SAN AGUSTIN	Harold	JWCH, INC.	HIV Testing Storefront
			HIV Testing & Syphilis Screening, Diagnosis, & inked Referral...(CSV)
			STD Screening, Diagnosis and Treatment
			High Impact HIV Prevention
			Mental Health
			Oral Healthcare Services
			Ambulatory Outpatient Medical (AOM)
			Benefits Specialty
			Biomedical HIV Prevention
			Medical Care Coordination (MCC)
			Transportation Services
			Data to Care Services
SAUNDERS	Dee	City of West Hollywood	No Ryan White or prevention contracts
SPENCER	LaShonda	Oasis Clinic (Charles R. Drew University/Drew CARES)	Biomedical HIV Prevention
			HIV Testing Storefront
			HIV Testing Social & Sexual Networks
STALTER	Kevin	Unaffiliated representative	No Ryan White or prevention contracts
TALLEY	Lambert	Grace Center for Health & Healing	No Ryan White or prevention contracts
VALERO	Justin	No Affiliation	No Ryan White or prevention contracts
VEGA-MATOS	Carlos	Men's Health Foundation	Biomedical HIV Prevention
			Ambulatory Outpatient Medical (AOM)
			Medical Care Coordination (MCC)
			Promoting Healthcare Engagement Among Vulnerable Populations
			Sexual Health Express Clinics (SHEx-C)
			Transportation Services
			Data to Care Services
WEEDMAN	Jonathan	ViaCare Community Health	Biomedical HIV Prevention
YBARRA	Russell	Capitol Drugs	No Ryan White or prevention contracts



LOS ANGELES COUNTY  
COMMISSION ON HIV



## Los Angeles County Commission on HIV

# REVISED 2025 TRAINING SCHEDULE

*\*SUBJECT TO CHANGE*

- All training topics listed below are mandatory for Commissioners and Alternates.
- All trainings are open to the public.
- Click on the training topic to register.
- Certificates of Completion will be provided.
- All trainings are virtual via Webex.
- For questions or assistance, contact: [hivcomm@lachiv.org](mailto:hivcomm@lachiv.org)

[Commission on HIV Overview](#)

February 26, 2025 @ 12pm to 1:00pm

[Ryan White Care Act Legislative Overview and Membership Structure and Responsibilities](#)

~~March 26, 2025~~ @ 12pm to 1:00pm  
April 2, 2025

[Priority Setting and Resource Allocations Process](#)

April 23, 2025 @ 12pm to 1:00pm

[Service Standards Development](#)

May 21, 2025 @ 12pm to 1:00pm

[Policy Priorities and Legislative Docket Development Process](#)

June 25, 2025 @ 12pm to 1:00pm

[Bylaws Review](#)

July 23, 2025 @ 12pm to 1:00pm



LOS ANGELES COUNTY  
**COMMISSION ON HIV**



**STANDARDS AND BEST PRACTICES COMMITTEE 2025 MEETING CALENDAR** *(Last updated 03/26/25)*

<b>DATE</b>	<b>KEY AGENDA ITEMS/TOPICS (subject to change; for planning purposes)</b>
<b>Jan. 7, 2025</b> 1pm to 3pm TK02	<ul style="list-style-type: none"><li>• Hold co-chair nominations.</li><li>• Review 2025 COH workplan and 2025 meeting calendar</li><li>• Continue review of Temporary Housing service standards</li></ul>
<b>Feb. 4, 2025</b> 10am to 12pm TK02	<ul style="list-style-type: none"><li>• Elect co-chairs for 2025 term.</li><li>• Establish standards review schedule for 2025.</li><li>• Complete review of Temporary Housing service standards (RCFCI and TRCF)</li><li>• Continue review of Permanent Housing service standards</li></ul>
<b>Mar. 11, 2025</b> 10am-12pm TK02	<ul style="list-style-type: none"><li>• Review public comments on “Housing Services” service standards</li><li>• Initiate review of Transitional Case Management service standards</li></ul>
<b>Apr. 1, 2025</b> 10am-12pm 14 <sup>th</sup> Floor	<ul style="list-style-type: none"><li>• Review Service Standards Development Tracker and determine review cycle</li><li>• Continue review of Transitional Case Management service standards</li></ul>
<b>May 6, 2025</b> 10am-12pm 14 <sup>th</sup> Floor	
<b>Jun. 3, 2025</b> 10am-12pm TK02	
<b>Jul. 1, 2025</b> 10am to 12pm TK02	
<b>Aug. 5, 2025</b> TBD	
<b>Sep. 2, 2025</b> TBD	<i>Consider rescheduling due to Labor Day holiday on 9/1/25.</i>
<b>Oct. 7, 2025</b> TBD	
<b>Nov. 4, 2025</b> TBD	<i>Commission on HIV Annual Conference 11/13/2025</i>
<b>Dec. 2, 2025</b> TBD	<i>Consider rescheduling due to World AIDS Day events.</i> Reflect on 2025 accomplishments. Co-Nominations for 2026.



Service Standards Revision Date Tracker as of **03/26/25** FOR PLANNING PURPOSES

#	COH Standard Title	DHSP Service	Description	Date of Last Revision	Notes
1	AIDS Drug Assistance Program (ADAP) Enrollment	AIDS Drug Assistance Program (ADAP) Enrollment	State program that provides medications that prolong quality of life and delay health deterioration to people living with HIV who cannot afford them.	n/a	ADAP contracts directly with agencies. Administered by the California Department of Public Health, Office of AIDS (CDPH/OA).
2	Benefits Specialty Services	<a href="#">Benefits Specialty Services (BSS)</a>	Assistance navigating public and/or private benefits and programs (health, disability, etc.)	Last approved by COH on Sep. 8, 2022.	Upcoming solicitation—release Nov. 2024.
3	Emergency Financial Assistance	<a href="#">Emergency Financial Assistance (EFA)</a>	Pay for rent, utilities (including cell phone and Wi-Fi), and food and transportation.	Last approved by COH on Feb. 13, 2025.	SBP approved on 11/12/24. EC approved on 12/12/24. COH approved on 2/13/25.
4	HIV/STI Prevention Services	<a href="#">Prevention Services</a>	Services used alone or in combination to prevent the transmission of HIV and STIs.	Last approved by COH on Apr. 11, 2024.	Not a program—standards apply to prevention services.
5	Home-Based Case Management	<a href="#">Home-Based Case Management</a>	Specialized home care for homebound clients.	Last approved by COH on Sep. 9, 2022.	Active solicitation
6	Language Interpretation Services	<a href="#">Language Services</a>	Translation and interpretation services for non-English speakers and deaf and/or hard of hearing individuals.	Last approved by COH in 2017.	
7	Legal Services	<a href="#">Legal Services</a>	Legal information, representation, advice, and services.	Last approved by COH on Jul. 12, 2018.	



#	COH Standard Title	DHSP Service	Description	Date of Last Revision	Notes
8	Medical Care Coordination	<a href="#">Medical Care Coordination (MCC)</a>	HIV care coordination through a team of health providers to improve quality of life.	Last approved by COH on Jan. 11, 2024.	
9	Medical Outpatient Services	<a href="#">Ambulatory Outpatient medical (AOM) Services</a>	HIV medical care accessed through a medical provider.	Last approved by COH on Feb. 13, 2025.	SBP approved on 8/6/24. EC approved on 12/12/24. COH approved on 2/13/25.
10	Medical Specialty	Medical Specialty Services	Medical care referrals for complex and specialized cases.		
11	Mental Health Services	<a href="#">Mental health Services</a>	Psychiatry, psychotherapy, and counseling services.	Last approved by COH in 2017.	
12	Nutrition Support	<a href="#">Nutrition Support Services</a>	Home-delivered meals, food banks, and pantry services.	Last approved by COH on Aug. 10, 2023.	
13	Oral Health Care	<a href="#">Oral Health Services (General and Specialty)</a>	General and specialty dental care services.	Last approved by COH on Apr. 13, 2023.	
14	Psychosocial Support	Psychosocial Support/Peer Support Services	Help people living with HIV cope with their diagnosis and any other psychosocial stressors they may be experiencing through counseling services and mental health support.	Last approved by COH on Sep. 10, 2020.	
15	Substance Use Residential and	<a href="#">Substance Use Disorder Transitional</a>	Housing services for clients in recovery from drug or alcohol use disorders.	Last approved by COH on Jan. 13, 2022.	

#	COH Standard Title	DHSP Service	Description	Date of Last Revision	Notes
	Treatment Services	<a href="#">Housing (SUDTH)</a>			
16	Temporary Housing Services	<a href="#">Residential Care Facility for the Chronically Ill (RCFCI)</a>	Home-like housing that providers 24-hour care.	Last approved by COH on Feb. 8, 2018.	SBP reviewed public comments on 3/11/25; document sent to EC on SBP consensus. EC reviewed and approved documents on 3/27/25. On 4/10/25 COH agenda for review and approval.
17	Temporary Housing Services	<a href="#">Transitional Residential Care Facility (TRCF)</a>	Short-term housing that providers 24-hour assistance to clients with independent living skills.	Last approved by COH on Feb. 8, 2018	SBP reviewed public comments on 3/11/25; document sent to EC on SBP consensus. EC reviewed and approved documents on 3/27/25. On 4/10/25 COH agenda for review and approval.
18	Transitional Case Management Services, Youth	Transitional Case Management—Youth	Client-centered, comprehensive services designed to promote access to and utilization of HIV care by identifying and linking youth living with HIV/AIDS to HIV medical and support services.	Last approved by COH on Apr. 13, 2017.	SBP will continue review on 4/1/25. The document will include TCM youth, justice-involved, and older adults 50+.
19	Transitional Case Management Services—	Transitional Case Management	Support for incarcerated individuals transitioning from County Jails back to the community.	Last approved by COH on Dec. 8, 2022.	See notes section for item #18.

#	COH Standard Title	DHSP Service	Description	Date of Last Revision	Notes
	Justice-Involved Individuals				
20	Transitional Case Management—Older Adults	n/a	To be developed.	n/a	See notes section for item #18.
21	Transportation	<a href="#">Transportation Services</a>	Ride services to medical and social services appointments.	Last approved by COH on Feb. 13, 2025.	SBP approved on 10/1/24. EC approved on 10/24/24. COH approved on 2/13/25.
22	Universal Standards and Client Rights and Responsibilities	n/a	Establish the minimum standards of care necessary to achieve optimal health among people living with HIV, regardless of where services are received in the County. These standards apply to all services.	Last approved by COH on Jan. 11, 2024.	Not a program—standards apply to all services. SBP will review this document on a bi-annual basis or as necessary per community stakeholder, partner agency, or COH request.



**DRAFT** *(As of 03/07/25)*

## **TRANSITIONAL CASE MANAGEMENT SERVICES**

**PURPOSE:** Service standards outline the elements and expectations a Ryan White service provider follows when implementing a specific service category. The purpose of the service standards is to ensure that all Ryan White service providers offer the same fundamental components of the given service category across a service area. Service standards establish the minimal level of service or care that a Ryan White funded agency or provider may offer in Los Angeles County.

**DESCRIPTION:** Transitional Case Management (TCM) is a client-centered activity that coordinates care for special populations living with HIV. TCM includes:

- Intake and assessment of available resources and needs
- Development and implementation of individual service plans
- Coordination of services
- Interventions on behalf of the client or family
  - Engagement in HIV Care
  - Risk Reduction
  - HIV Education
  - Disclosure and Partner Notification Activities
- Appropriate referrals to housing, community case management, medical, mental health, and substance use treatment, dental health
- Services to facilitate retention in care, viral suppression, and overall health and wellness Active, ongoing monitoring and follow-up
- Periodic reassessment of status and needs
- Access to HIV and STI information, education, partner services, and behavioral and biomedical interventions (such as pre-exposure prophylaxis (PrEP)) to prevent acquisition and transmission of HIV/STIs)
- Ongoing assessment of the client's and other key family members' needs and personal support systems

### **Youth Transitional Case Management (YTCM)**

The goals of YTCM (homeless, runaway, and emancipating/emancipated youth) living with HIV include:

- Reducing homelessness
- Reducing substance use/abuse
- Improving the health status of transitional youth
- Easing a youth's transition from living on the streets or in foster care to community care
- Increasing access to education
- Increasing self-efficacy and self-sufficiency
- Facilitating access and adherence to primary health care
- Ensuring access to appropriate services and to the continuum of care
- Increasing access to HIV information and education
- Developing resources and increasing coordination between providers

### **Justice-Involved Individuals Transitional Case Management**

The goals of TCM for justice-involved individuals living with HIV include:

- Reducing re-incarceration (recidivism)
- Improving the health status of justice-involved individuals (incarcerated or recently released)
- Easing a client's transition from incarceration to community care
- Increasing Self-efficacy
- Facilitating access and adherence to primary health care
- Ensuring access to appropriate services and to the continuum of care
- Increasing access to HIV information and education
- Developing resources and increasing coordination between providers

### **Older Adult Transitional Case Management**

- Transition between systems of care (e.g. RW to Medi-Cal to Medicare).

## **BASIC ELIGIBILITY AND DOCUMENTATION REQUIREMENTS FOR RYAN WHITE SERVICES IN LOS ANGELES COUNTY**

- Have an HIV-positive diagnosis;
- Be a resident of Los Angeles County;
- Have an income at or below 500% of Federal Poverty Level, and;
- Be uninsured or underinsured.
- Given the barriers with attaining documentation for unstably housed PLWH, contractors are expected to follow the Los Angeles County, Department of Public Health, Division of HIV and STD Programs (DHSP) guidance for using self-attestation forms to documentation eligibility for Ryan White services.

## **SERVICE STANDARDS**

All contractors must meet the [Universal Standards of Care](#) approved by the COH in addition to the following Transitional Case Management Services standards. The [Universal Standards of Care](#) can be accessed at: <https://hiv.lacounty.gov/service-standards>

## **RECOMMENDED TRAINING TOPICS FOR TRANSITIONAL CASE MANAGEMENT STAFF**

Transitional Case Management staff should complete ongoing training related to the provision of TCM services. Staff development and enhancement activities should include, but not be limited to:

- HIV/AIDS Medical and Treatment Updates
- Risk Behavior and Harm Reduction Interventions
- Addiction and Substance Use Treatment
- HIV Disclosure and Partner Services
- Trauma-informed Care
- Person First Language
- Mental health and HIV/AIDS including Grief and Loss
- Legal Issues, including Jails/Corrections Services
- Alternatives to Incarceration Training
- Integrated HIV/STI prevention and care services including Hepatitis C screening and treatment
- Sexual identification, gender issues, and provision of trans-friendly services
- Stigma and discrimination and HIV/AIDS
- Health equity and social justice
- Motivational interviewing
- Knowledge of available housing, food, and other basic need support services



# Estamos Escuchando



*Comparta sus inquietudes con nosotros.*

**Servicios de VIH + ETS  
Línea de Atención al Cliente**

**(800) 260-8787**

## ¿Por qué debería llamar?

La Línea de Atención al Cliente puede ayudarlo a acceder a los servicios de VIH o ETS y abordar las inquietudes sobre la calidad de los servicios que ha recibido.

## ¿Se me negarán los servicios por informar de un problema?

No. No se le negarán los servicios. Su nombre e información personal pueden mantenerse confidenciales.

## ¿Puedo llamar de forma anónima?

Si.

## ¿Puedo ponerme en contacto con usted a través de otras formas?

Si.

Por correo electrónico:  
[dhspsupport@ph.lacounty.gov](mailto:dhspsupport@ph.lacounty.gov)

En el sitio web:  
<http://publichealth.lacounty.gov/dhsp/QuestionServices.htm>





# We're Listening

*share your concerns with us.*

**HIV + STD Services  
Customer Support Line**

**(800) 260-8787**

## **Why should I call?**

The Customer Support Line can assist you with accessing HIV or STD services and addressing concerns about the quality of services you have received.

## **Will I be denied services for reporting a problem?**

No. You will not be denied services. Your name and personal information can be kept confidential.

## **Can I call anonymously?**

Yes.

## **Can I contact you through other ways?**

Yes.

By Email:

[dhspsupport@ph.lacounty.gov](mailto:dhspsupport@ph.lacounty.gov)

On the web:

<http://publichealth.lacounty.gov/dhsp/QuestionServices.htm>

