

**BYLAWS  
LOS ANGELES COUNTY  
GOVERNANCE REFORM TASK FORCE**

**CHAPTER 1. GENERAL PROVISIONS**

**SECTION 1. Applicability.** These bylaws apply to the Los Angeles County Governance Reform Task Force (GRTF) and are adopted pursuant to the authority vested to the GRTF by the Measure G Charter amendment approved by voters in the November 5, 2024, General Election and the motion of the Los Angeles County Board of Supervisors (Board), agenda item 19, adopted on November 26, 2024.

**SECTION 2. Object.** The GRTF is established to research, and analyze the current governance structure, conduct public outreach, and make recommendations to the Board to carry out the effects of the voter-approved Measure G Charter amendment.

**SECTION 3. Rules of Decorum.** Members of the GRTF shall uphold a standard of professionalism, respect, and civility in all interactions to foster transparent, accountable, and inclusive proceedings. To ensure productive collaboration and public trust, members agree to engage respectfully, focus on issues, listen actively, maintain decorum, and uphold transparency.

**SECTION 4. Equity Commitment.** The GRTF shall integrate an equity framework in all decision-making, prioritizing historically underrepresented communities in its outreach, analysis, and recommendations.

**SECTION 5. Members.** The membership of the GRTF includes the members listed in Appendix A to these bylaws. The membership consists of thirteen (13) members.

**SECTION 6. Alternates/Proxies.** Members are not permitted to designate an alternate/proxy for any purpose.

**CHAPTER 2. OFFICERS**

**SECTION 1. Chair.** The Chair of the GRTF shall serve in that position until removed from that office or until a new Chair is elected. The Chair's duties include, among others, presiding over all meetings, organizing and managing the agenda for the GRTF meetings, instructing staff on materials to be presented at subsequent meetings, responding to members' requests for information, signing communications on behalf of the GRTF, as permitted, and representing the GRTF, as permitted. The Chair may be removed from the office with the approval of no less than seven (7) GRTF members.

**SECTION 2. Nomination of the Chair.** Nominations from the floor shall be permitted. A second is not required for a nomination. Nominations shall be closed once every member has had a chance to speak or make a nomination.

**SECTION 3. Election of the Chair.** After nominations are closed, voting begins. As soon as one of the nominees receives seven (7) votes, that person shall be declared elected and no further votes are to be taken on the remaining nominees. If only one person is nominated, that person shall be elected by unanimous consent.

**SECTION 4. Chair Pro Tem.** The GRTF shall also elect a Chair Pro Tem, who, in the absence of the Chair, shall have the same authority as the Chair. The Chair Pro Tem shall serve in that position until removed from that office or until a new Chair Pro Tem is elected. The nomination and the election of the Chair Pro Tem must follow the same process as the nomination and the election of the Chair. The Chair Pro Tem may be removed from the office with the approval of seven (7) GRTF members.

**CHAPTER 3. MEETINGS**

**SECTION 1. Conduct of Meetings.** All meetings of the GRTF shall be conducted in accordance with the Ralph M. Brown Act (Brown Act, Government Code section 54950 *et seq.*), as applicable.

**SECTION 2. Quorum.** A majority of the total membership shall constitute a quorum for the purpose of conducting a meeting of the GRTF. That number shall be seven (7).

**SECTION 3. Recommendations.** All recommendations to be submitted to the Board shall comply with the requirements set forth in the Board's November 26, 2024 motion, and with any subsequent orders of the Board.

**SECTION 4. Voting.** Assuming there is a quorum for the purpose of conducting a meeting, voting shall be conducted as follows: while the GRTF should strive for consensus in all decisions, the approval of nine (9) GRTF members is required for adoption of, or revisions to, the bylaws, rules and procedures of the GRTF, recommendation for removal of a GRTF member to the Board, and adoption of any GRTF recommendation for submission to the Board.

GRTF BYLAWS

For all other actions, unless otherwise provided under the applicable laws, these bylaws, or the Board's November 26, 2024, motion or subsequent Board actions, the approval of seven (7) members is required. All votes are to be conducted by a roll call.

**SECTION 5. Regular Meetings.** The GRTF's meeting schedule is approved by a majority (7 members) vote of the GRTF. The Chair retains discretion to cancel, postpone, or change the time of a meeting.

**SECTION 6. Special Meetings.** Special meetings may be called in the manner provided by the Brown Act.

**SECTION 7. Teleconference.** Teleconferencing is permitted in the manner provided by the Brown Act or as otherwise authorized by law.

**SECTION 8. Agenda Items.** Prior to a GRTF meeting, any member may request that an item be placed on the agenda of any GRTF meeting in consultation with and approval of the Chair. All such requests to place an item on the agenda prior to any GRTF meeting must be submitted to the Chair no later than 120 hours prior to the applicable regular meeting and 36 hours prior to the applicable special meeting. However, any member may seek to place an item on a future agenda by bringing a motion and getting a second during a GRTF meeting at the appropriate time with the approval of seven (7) votes; with no objections, common consent can be used to approve the placement of an item on a future agenda.

**SECTION 9. Motions and Seconds.** Every motion requires a second prior to a vote unless unanimous consent is used.

#### **CHAPTER 4. SUBCOMMITTEES**

**SECTION 1. Ad Hoc and Standing Subcommittees.** The GRTF, via a majority vote (7), may establish subcommittees, either standing or ad hoc, as necessary, to carry out its work in accordance with the Brown Act.

**SECTION 2. Subcommittee Actions.** No action may be taken by a subcommittee established by the GRTF other than presenting recommendations to the GRTF at GRTF meetings.

#### **CHAPTER 5. ATTENDANCE**

All members are expected to attend the GRTF meetings. Members should notify the appropriate staff if they are unable to attend a meeting.

#### **CHAPTER 6. PUBLIC PARTICIPATION**

Members of the public may address the GRTF consistent with the Brown Act. To increase public participation, the GRTF may provide additional means by which members of the public can observe or address the GRTF.

#### **CHAPTER 7. AMENDMENT OF BYLAWS**

These bylaws may be adopted and amended at any meeting of the GRTF by nine (9) members of the GRTF. No bylaw shall conflict or be interpreted in a manner that conflicts with applicable laws and the Board's actions, including the November 26, 2024, Board motion establishing the GRTF.

#### **CHAPTER 8. SUSPENSION OF BYLAWS**

Any bylaw may be temporarily suspended by nine (9) members of the GRTF. A temporary suspension of any bylaw cannot conflict with applicable laws and the Board's actions including, but not limited to, the November 26, 2024 Board motion establishing the GRTF.

#### **CHAPTER 9. PARLIAMENTARY AUTHORITY**

The rules contained in the latest edition of *Robert's Rules of Order* shall govern in all cases to which they are applicable and in which they are not inconsistent with applicable laws, these bylaws, and the Board's actions, including the November 26, 2024 Board motion establishing the GRTF.

## APPENDIX A

### **Board Appointed GRTF Members:**

First District: Brian Calderón-Tabatabai  
Second District: Derek Steele  
Third District: Sara Sadhwani  
Fourth District: Marcel Rodarte  
Fifth District: John Fasana

### **GRTF Labor Appointments:**

Los Angeles County Federation of Labor: Steve Neal  
SEIU Local 721: David Green  
Coalition of County Unions: Derek Hsieh

### **GRTF Members At-Large:**

Nancy Yap  
Rosa Soto  
David Phelps  
Julia Mockeridge  
Gabriela Gironas