



**Office of Graduate Programs / Center for Continuing Studies  
& Distance Education**



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**Congratulations!**

**Graduation Degree Application – Registrar’s office**

- Log in to Xula.edu
- Click the My.Xula portal
- Click on **MENU** (See upper left of page)
- Scroll down until you see **Administrative Offices** (then click)
- Scroll down to **Registrar** (click)
- Scroll down and you will see Light Green Box (**Important Documents**)
- **Document type** (17); click
- Select your form (Degree application)
- Once completed – email it to [regis@xula.edu](mailto:regis@xula.edu)

For questions on how to complete the form contact our office at 504-250-7669 or via email at [ogp@xula.edu](mailto:ogp@xula.edu)