

A step by step guide on how to submit data using the AD Data Initiative Repository

Register

Ensure you have an ADDI account. To get started, [request an account](#).

Determine Data Eligibility

[Determine](#) whether you can share your data, and if it's ready to be shared.

Dataset Intake form

Complete the ADDI Dataset [Intake form](#). Once we receive your intake form, the ADDI team will contact you via email to walk you through the sharing process.

Complete Legal Requirements

Once we receive your intake form, the ADDI team will contact you via email to walk you through the sharing process.

Configure Technical Options

- How will researchers access your data? (Read more about L0, 1, and 2 access [here](#)).
- What do you require from researchers when requesting your dataset?
- Who will be approving the data access requests (DARs)? (Auto-approval option is available)

Preparing Your Data

The posting for your dataset in AD Workbench includes details such as a study description, author information, and a complete data dictionary. See the data template [here](#).

Data Ingestion (Publishing)

The ADDI team will link the data files to the draft dataset posting to check for validity between the data files and the data dictionary. Together, you and ADDI will conduct a final review and quality check of the entire access process. [Lean more here](#).