INSTITUTE FOR BLACK CATHOLIC STUDIES
2021 SUMMER FEE SCHEDULE – MARCH 2021 Edition

Continuing Education and Enrichment (C&E) Programs

NOTE: The fees listed here were updated
In March 2021 to conform with
the University’s approved and official
Summer 2021-Spring 2022 Fee Schedule.

APPLICATION FEE

$30 First-time IBCS students are required to submit a non-refundable application fee that is
due at the time of submission of the completed program application. This fee is waived
for all returning students.

HOUSING RESERVATION FEE

$55 All students planning to reside on campus are required to submit the non-refundable
housing reservation fee that is due at the time of submission of the completed housing
reservation. (This fee does not apply when the IBCS summer is conducted online).

COURSE/PROGRAM REGISTRATION:

I. $10 STUDENT I.D. Processing Fee (Annual fee for all students, Returning students
who need a replacement Student ID Card pay an additional $10 fee). (?)

$140 ACTIVITY FEE (Waived for online semester). Funds cover general program &
Community Life).

II. TUITION for CONTINUING EDUCATION PROGRAMS (C&E):

$360* – Tuition per week (Includes any two one-week C & E courses)

$255* – Tuition (Eldership Retreat) 1 week
III. **HOUSING (does not include reservation fee)**

$290 – Room & Board – per week **double occupancy** - per person (2 weeks $580);  
(3 weeks $870)*

$420* – Room & Board – per week single occupancy (2 weeks. $840);  
(3 weeks $1260)**

$15 – Laundry Fee *(Required of ALL On-Campus Residents to maintain machines)*

* Ordinarily, students are encouraged to stay on campus and to share housing (double occupancy) to facilitate community and to encourage collaborative study. *(These fees do not apply when the IBCS summer session is online).*

** Required by some seminarian formation directors in compliance with Episcopal guidelines as well as some of our older adult students with special needs.

**REMEMBER:**

The fees listed above will be reviewed and possibly updated following official announcement of the University’s 2021 Summer Fee Schedule. Please pay close attention to all correspondence from the IBCS office regarding the 2021 registration process and requirements.

**PLEASE CAREFULLY NOTE:**

1. Besides the Application and Housing Reservation fees, all other fees are due according to the following schedule:
   a. **C & E Program students:** Registration, Tuition, and Housing fees are due by **April 14, 2021**. The deadline for payment of all C&E fees is **June 23, 2021**. Non-receipt of payment at these times may result in automatic deregistration. Returned checks will result in immediate deregistration and a charge of $35.00.

2. If a student’s tuition and required fees are included in a check issued by a joint sponsoring agent or group, be sure to supply accompanying documentation that **clearly identifies** the name of the student, his/her program of study, and any **itemized monetary disbursements**.

3. **Do not include** money for the student’s textbooks, class materials, supplies, copying, etc. in a tuition and fee check.

4. **Students are well-advised to keep a current IBCS/XULA documentation file** containing copies of all application information: correspondence, application, health clearance, checks and related data. Bring this file with you when you arrive on campus.

5. **Options and directions for online payment of IBCS/XULA fees and tuition will be provided by MARCH 1, 2021.** Please check frequently for the most updated information.
PAYMENT OPTIONS:

1. **Electronic Payment Links:**

   To Fax Credit Card, Bank Transfer or Express Payments (ctrl + click on link)
   
   [URL](https://preview-assets-us-01.kc-usercontent.com/fe4e660e-85ed-0023-f96f-6d77d24a5fdb/fb71fe4a86af-4605-8ca0-7f6a16f2b60b/CreditCardAuthorizationForm%20(2).doc)

   Or

   Banner Web- Student Payments (ctrl + click on link)
   
   [URL](https://webban.xula.edu:4443/pls/xavier/twbkwbis.P_WWWLogin)

   1. How to Pay with Your Credit or Debit Card:
   2. Log into Banner Web, and enter your User ID# (Student ID#) and Pin (First Time Users, 6 digit birthday) and then click Login”.
   3. Click on “Tuition and Fees Online Payments”.
   4. Click on “Make a Payment”.
   5. Enter the Payment Amount in the appropriate term and then click “Continue”.
   6. Select “New credit or debit card”.
   7. Enter your credit or debit card number, expiration date, security code and zip code.

   Please note, during this step that you also have the option to save the payment method for future use by entering a name for the payment (ex. My Credit Card); then click “Continue”.

2. **USPS Mail:**

   **Send all correspondence(s) and /or payment(s) to the following address:**
   Xavier University of Louisiana Institute – IBCS
   1 Drexel Drive – Box 49
   New Orleans, Louisiana 70125

   Make all checks payable to:
   Xavier University of Louisiana – IBCS.

   Please note and take into account that delivery by USPS may sometimes be delayed.

NOTES:

3/18/2021