BEFORE ARRIVAL AT XAVIER UNIVERSITY OF LOUISIANA:

A. PREPARE FOR SUMMER SCHOOL

☐ Read this publication, paying close attention to the particulars of your program (Degree or Continuing Education (C&E) Programs)
☐ By the end of February, make sure all those who are preparing a letter of recommendation for you receive the “Letter of Recommendation Form”
☐ If you need to prove proficiency in English, please make sure you have taken the TOEFL Test.

B. BEGIN ADMISSIONS PROCESS

☐ ALL IBCS STUDENTS use this link: [https://gradapply.xula.edu/apply/](https://gradapply.xula.edu/apply/) to complete the application and submit required materials for their selected program:
- Returning Degree Students Log On: Returning Users
- New/Transient Degree Students Log On: First-time Users
- C&E Students Log On: Institute for Black Catholic Studies Continuing Education Program.

C. APPLY FOR XULA HOUSING

☐ Complete Housing Application, if applicable.

D. REQUEST SCHOLARSHIP ASSISTANCE

☐ Complete Scholarship Application and submit with the complete package of required attachments as directed.
E. CLEAR XULA HEALTH SERVICES

☐ All IBCS students enrolled in an on-campus class must complete and submit the Health Service Forms; they are due at the time of registration. (*Please send the forms directly to Xavier University Health Services with a copy to the IBCS office*).

F. COMPLETE APPLICATION PROCESS BY DEADLINES

**JANUARY 25 – APRIL 12, 2021**

- Regular Application
- Scholarship Eligibility

*Students will be eligible to apply for a scholarship ONLY during the regular application process.*

**APRIL 13 – May 16, 2021**

- Late Application
- NO Scholarship Eligibility

*Students will NOT be eligible to apply for scholarships during the late application process.*

G. PAY FEES

☐ All fees, including application, tuition, room and board, activity and technology fees should be paid by May 16, 2021 (See Fee Schedule for payment options).

H. FINAL PREPARATION

☐ After March 15, check for course booklists on IBCS website and make purchases at XULA Bookstore, another outlet or on-line service of your choice.

☐ Begin reading texts and Xavier University rules and regulations (on web page xula.edu) ahead of summer classes.


☐ Keep a portfolio with copies of all Institute- or Xavier University-related documentation.