P1 INFORMATIONAL BROCHURE 2018
WELCOME CLASS OF 2022!

Congratulations on your acceptance to Xavier University of Louisiana College of Pharmacy!

“...the profession of pharmacy provides a wide range of career opportunities after graduation and licensure. Included in the College of Pharmacy’s mission is the goal to prepare pharmacists who impact medically underserved communities through patient-centered care, community service, and scholarly work.”

Kathleen Kennedy, Pharm D.,
Dean College of Pharmacy

The P1 Student Orientation will be held August 14–15, 2018 in the College of Pharmacy Qatar Pavilion. All first year students are required to attend the program in order to retain their seats in the first year class. The attire for this event is professional dress. Please refer to the student dress code on the College’s webpage www.xula.edu/cop/current-newp1.php. A schedule of activities for the orientation program will be available on the webpage at a later date.

During the orientation, new students are given information about the College of Pharmacy (COP) experience in areas such as academic advising and registration, student retention and success (AEP Program and VIMS Initiative), professional development, the Professional Experience Program, student rights and responsibilities, professional organizations and leadership development, and Louisiana Board of Pharmacy requirements. All of these topics are presented to ease students' adjustment into the demanding pharmacy program. Failure to attend Orientation will result in forfeiture of student's seat in the incoming class.

The College of Pharmacy offers a scholarship opportunity for entering pharmacy students under the Title III Program. To be considered, applicants must have a minimum pre-pharmacy grade point average of 3.00 and financial need as indicated by the EFC index on FAFSA. Failure to submit a FAFSA to Financial Aid Office will deem an applicant for the Title III Scholarship ineligible. Additional consideration will be given to first-generation college students. In addition, an applicant must submit the following: (1) Title III application form (www.xula.edu/cop/current-newp1.php) (2) a 300-word typed, double spaced essay that includes a statement of your professional goals (including any plans for post-graduate training and/or research) and personal financial need. Letters of recommendation submitted for the admissions applications will be used for the Title III evaluation process. Deadline for submission: June 29, 2018. Please send all applications to: RV Schexnayder, RPh, MSPH
Xavier University of Louisiana, College of Pharmacy
1 Drexel Drive, New Orleans, LA 70125

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TRANSPORT REGISTRATION FOR SUMMER COURSES

If you are not currently enrolled at Xavier University and you would like to complete College of Pharmacy (COP) prerequisite requirements this summer, you must apply to the university as a Transient Student. Please review the information below detailing the admissions process for transient students. Applicants interested in applying to Xavier University as a Visiting/Guest (Transient) Student must complete a Transient Student Application for Admission and submit the following:

1. Pay a Non-refundable $25.00 application fee Note: This fee will be waived if your $500 deposit has been paid. Payment options include: (a) Check or Money Order to the Office of Admissions <OR> On-line payment
2. Enrollment Options:
   - If currently enrolled in a college/university, a letter of Good Standing <or> official transcript from the home institution must be sent to: Office of Admissions, Xavier University of Louisiana, 1 Drexel Drive, New Orleans, La. 70125
   - If not currently enrolled you should submit a transcript from the most recently attended college/university to: Office of Admissions, Xavier University of Louisiana, 1 Drexel Drive, New Orleans, La. 70125

3. Submit Transient ApplicationVisit: http://www.xula.edu/admissions/Apply/transient.html to complete the Transient application

4. Complete and submit the Immunization Compliance & Consent for Care form in order get health clearance before registration. Complete and submit form to Office of Student Health Services, 1 Drexel Drive, New Orleans, LA 70125.

5. IMPORTANT NOTE: Xavier University requires all students taking courses on campus to have health clearance prior to registration. Students without a health clearance will not be permitted to register.

PHARMACY PRE-MATRICULATION SUMMER PROGRAM

The Pharmacy Pre-Matriculation Summer Program (PPM-SP) will be held July 6 - July 27, 2018. The program introduces first-year students to the rigors of the professional program and acclimates them to a professional student environment. The four-week intensive program will include instruction in human anatomy and physiology and a lab component, pharmacy calculations, pharmaceutical biochemistry, molecular biology, and professional practice (top 200 drugs and medical terminology). The program is open to all incoming students. However, students whose acceptance is contingent upon enrollment in the AEP will be required to attend the summer program. The program calendar will be sent at a later date. It will include course meeting times, tutor availability, and other scheduled activities. For students who are interested in voluntary participation in the PPMSP, please contact Ms. Niesha Cooke at nccooke@xula.edu or 504-520-6217

EARLY REGISTRATION ASSESSMENT

The Student Accounts Office will mail an Early Registration Assessment forms to students by July 20, 2018. These forms will initiate the PEARL (Pay Early Avoid Registration Lines) process. Please be sure to sign all of the required documents and return them to the Student Accounts Office along with your required payment by August 16, 2018.

Note: Any student who is not fiscally cleared by Friday, August 17, 2018 at 4:00 p.m. will be de-registered from classes. All de-registered students will be assessed a late registration fee of $100 beginning Monday, August 20, 2018.

The Office of Student Affairs will register each new P1 student for the Fall 2018 semester. You will receive the name of your advisor during the orientation program. Any financial aid issues should be resolved with the Financial Aid Office before registration.
XAVIER UNIVERSITY COLLEGE OF PHARMACY

CENTERS OF EXCELLENCE SCHOLARS PROGRAM

Xavier University College of Pharmacy has been designated by the U.S. Department of Health and Human Services (DHHS) as a Center of Excellence in recognition of the number of African American pharmacists it has produced since 1927. The purpose of the Centers of Excellence (COE) Scholars Program is to educate and train African American students in research methods and to provide opportunities for them to participate in basic and clinical research. The ultimate goal is to increase the number of minorities in biomedical research or academia. Selected students will be enrolled in the program for up to 3 years (P1-P3 years). They will work with their faculty mentors up to 10 hours a week during the fall and spring semesters and full-time for 8 weeks during the summer. For more information, please contact Dr. KiTani Parker-Lemieux at kparker1@xula.edu.

HOUSING AND MEALS

Students with pre-arranged campus housing will be able to check into the dormitory on Sunday, August 12, 2018. The University Cafeteria will provide meals for students with a housing contract during the orientation period. For additional information, please contact the Housing and Residence Life office at (504) 520-7317. If you have questions about the meal plan, please contact Auxiliary and Support Services at (504) 520-7501.

STUDENT RETENTION AND SUCCESS (SRS)

Welcome to the COP! The Office of Student Affairs (OSA) SRS staff members are committed to providing all students with the services and resources needed to succeed. We strive to make a difference in our students’ academic progress. The programs and services offered, have been found to aid in pharmacy students’ overall adjustment to the COP. Read about our initiatives and students’ perceptions of Academic Enrichment Program (AEP) resources. Please feel free to contact me if you have any questions. We look forward to meeting and interacting with our new P1 students-the Class of 2022!

Dr. Linda Blakley,
Associate Dean for Student Affairs
Established in Fall 2009, the Academic Enrichment Program provides academic support and resources for ALL students in the COP. In addition, the program concentrates on the Early Identification of students struggling academically and then provides Early Interventions to improve student performance in COP courses.

**Comprehensive Study Schedule (CSS)** - AEP staff will assist students in developing a CSS to improve time management and organization of their study time. “The study schedule really helped me to plan my time between my school and work schedule. It helped me balance things.”

**Peer Tutoring** - All students in the COP can schedule group or individual sessions with an AEP tutor. “Tutor led review sessions are extremely beneficial.”

“The students that take the time to help us have been through the course before and know the instructor and this type of help is what is needed to be successful in our classes.”

**AEP Resources** - Information is available in the AEP to improve study skills, test preparation and note taking.

The Vanguard Interactive Mentoring Scholars (VIMS) Initiative, is an online mentoring program via Facebook® for first-year (P1) students in the COP. P1 protégés are matched in groups with P2 and P3 mentors that are chosen based on their success in the COP.

The VIMS initiative is designed to support P1 students’ induction into the College and help them acclimate into the COP school culture. The dialogues that occur online are engaging as well as an informative approach to help P1’s “learn the ropes”. Read what COP Students are Saying About VIMS...

“The VIMS initiative has honestly been a major asset and resource in helping me to matriculate into Xavier University and the College of Pharmacy, more specifically. I am extremely thankful for my mentors. Their insight, honesty, advice and openness have been timely and available exactly when I needed them most. What I appreciate most about this program is the drive and passion for pharmacy that I have seen in my mentors. It is amazing! It is nice to know that people share your drive for true service to others. These are valuable lessons that classroom pedagogy cannot teach. I’d refer this program to all who are seeking guidance and structure in a rigorous program such as pharmacy!” J.J.-P1 Protégé
THE PROFESSIONAL EXPERIENCE PROGRAM (PEP)

The Professional Experience Program (PEP) Office manages experiential training of all students enrolled in the COP. The purpose of the Professional Experience Program (PEP) within the College of Pharmacy is to expose students to various pharmacy practice experiences within the profession. This is accomplished through the Introductory Pharmacy Practice Experience (IPPE) and Advanced Pharmacy Experience (APPE) as structured experiential courses. Students are exposed to the concept of professionalism, developing practice skills and gaining exposure to a variety of career opportunities. Ultimately, PEP coordinates opportunities for active participation and comprehensive experiences such that students gain the required skills and judgement necessary within the pharmacy profession. All affiliate partner sites require proof of health immunizations and additional information (see below) of all students participating in the experiential training program.

HEALTH REQUIREMENTS AND CRIMINAL BACKGROUND CHECK

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<tr>
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<th>Tuberculin Skin Test</th>
<th>Physical Assessment</th>
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<td>August 1, 2018</td>
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<td>Due: August 1, 2018</td>
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Tetanus Diphtheria (TD) must remain active throughout enrollment in COP.

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<tr>
<th>Measles, Mumps and Rubella Titer</th>
<th>Varicella Titer</th>
<th>Hepatitis B Titer</th>
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<td><strong>Titer- a blood test by your physician or healthcare clinic that measures your immunity to a given disease(s).</strong></td>
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<td>August 1, 2018</td>
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Criminal Background Check August 1, 2018

CPR Certification
Basic Life Support (BLS) for the Health Professional
(online CPR courses are not accepted)
Due: August 1, 2018

Please follow the steps below to complete your Health Requirement and Criminal Background check.


2. Access the Criminal Background Check via www.castlebranch.com, while on the website enter package code-XA13 into the place order link to proceed with your registration/application. Upload your health requirement documents into the Immunization Tracker (scanned documents only: no pictures). Fees for the Background Check are $70.75 and fees for the immunization Tracker are $35.00 for a total cost of $105.75.

3. If you receive an error message, not complete or reject status once uploading all documents to CastleBranch, contact CastleBranch Student Customer Service, 888-914-7279 for assistance. It is mandatory that your Health Requirement and Criminal Background Check are completed on or before August 1, 2018.

4. HIPAA Infection Control - Since you will be in a pharmacy or other healthcare environments for your experiential rotation, it is an annual prerequisite to complete HIPAA / Infection Control Training prior to the start of the Fall semester. PEP will email directives to you prior to the start date of the Fall Semester. Once training is completed, print certificates and upload to Castle Branch Document Tracker.

For more information regarding health requirements and criminal background check, call the PEP Office, 504-520-7605.

NOTE The above PEP requirements are in addition to those health requirements mandated by the University for enrollment for Xavier University health clearance requirements see healthservices@xula.edu

Contact for Xavier University/s Office of Student Health Services: (504) 520-7396

***Any Missing Documents May Cause a delay in Registration***.
LOUISIANA BOARD OF PHARMACY BACKGROUND CHECK

All students enrolled in a College of Pharmacy in the state of Louisiana must register with the Louisiana Board of Pharmacy (LABP) before the end of their first semester. New students must download and complete the pharmacy intern application from the LABP website (www.pharmacy.la.gov) and mail the form to the Louisiana Board of Pharmacy as instructed. This process should be initiated during summer 2018.

Do not use the pharmacy technician forms also found on this site. Criminal Background packets will be mailed to the student’s admissions application address. Only criminal background reports created through the LABP’s packet will be accepted by the Louisiana Board of Pharmacy. The background check required by the Board of Pharmacy is separate and apart from the background check required by the PEP office. Any intern hours received prior to entering the College of Pharmacy will not be accepted by the LABP as credit toward the 500 hours required of a professional student intern.

By September 30, 2018, the College of Pharmacy will submit to the Louisiana Board of Pharmacy a list of students officially registered students. Upon completion of registration and submission of the required forms, the Board of Pharmacy will issue a student permit for working under the supervision of a Registered Pharmacist in the state of Louisiana. For further information, contact the Credential Division of the Louisiana Board of Pharmacy at: info@pharmacy.la.gov or (225) 925-6496.

IMPORTANT DATES

TITLE III SCHOLARSHIP APPLICATION - JUNE 30, 2018
EARLY REGISTRATION ASSESSMENT - AUGUST 2018
PRE-MATRICULATION SUMMER PROGRAM (PPMSP) - JULY 6-JULY 27, 2018
PEP HEALTH REQUIREMENTS - JUNE 1, 2018
SPRING TRANSCRIPTS - JUNE 29, 2018
SUMMER TRANSCRIPTS - AUGUST 3, 2018
FINAL TRANSCRIPTS FOR AEP STUDENTS - JUNE 29, 2018

A grade of “C” or better is required in all completed courses. The College of Pharmacy will rescind your admission if you have not completed all of your prepharmacy requirements by August 3, 2018 (June 30th for AEP Students)

WHITE COAT CEREMONY - SEPTEMBER 7, 2018
2018 P1 CHECKLIST

☐ Send in Admissions Deposits & course Completion form
☐ Submit Spring Academic Update in PharmCAS
☐ Send in Fall PEARL payment to Student Account
☐ Summer School Enrollment for Pre-pharm deficiencies
☐ Submit Spring and/or Summer transcript(s)
☐ Submit Title III Application (if eligible)
☐ Submit XU Health Services Immunizations
☐ Submit PEP additional requirement immunizations
☐ Submit CPR Certification to PEP Office
☐ Submit Background check to La. Board of Pharmacy
☐ Check PPMP updates (if applicable)
☐ Finalize Housing for FALL 2018
☐ Schedule AEP Interview (if Applicable)
☐ Review XUCOP Dress Code
☐ Reserve Orientation dates
☐ Check BANNER for P1 Schedule (late summer)
Office of Student Affairs Address, 1 Drexel Dr. New Orleans, LA 70125