INSTITUTE FOR BLACK CATHOLIC STUDIES
2021 FEE SCHEDULE – March 2021 Edition

Th.M. DEGREE PROGRAM

NOTE: The fees listed here were updated In March 2021 to conform with the University's approved and official Summer 2021-Spring 2022 Fee Schedule.

APPLICATION FEE

$30 Only first-time IBCS students and Transient students are required to submit a non-refundable application fee that is due at the time of submission of the completed program application. This fee is waived for all regular returning students.

HOUSING RESERVATION FEE

$55 All students planning to reside on campus are required to submit the non-refundable housing reservation fee that is due at the time of submission of the completed housing reservation. (This fee does not apply when the IBCS summer is conducted online).

COURSE/PROGRAM REGISTRATION:

I. $10 STUDENT I.D. Processing Fee – (Annual fee for all students. Returning students who need a replacement Student ID Card pay an additional $10 fee).

$140 ACTIVITY FEE (Waived for online semester. Funds cover general program & Community Life).
II. **TUITION: MASTER’S DEGREE PROGRAM:**

$305* – Tuition per Semester Hour (3 Semester Hours = $915 per course)

III. **TECHNOLOGY FEES (Master’s Degree Program ONLY):**

$216 for 1-8 semester hours Technology Fee (i.e. 1 course = 3 semester hrs.)

$433 for 9+ semester hours (i.e. 3 courses = 9 semester hours)

IV. **HOUSING (does not include reservation fee):**

- $298 – Room & Board – per week **double occupancy**
- $420* – Room & Board – per week single occupancy (2 weeks. $840); (3 weeks $1260) **
- $15 – Laundry Fee (*Required of ALL On-Campus Residents to maintain machines*)

* Ordinarily, students are encouraged to stay on campus and to share housing (double occupancy) to facilitate community and to encourage collaborative study. (These fees do not apply when the IBCS summer session is online).

V. **GRADUATION FEE - $119** (Fee applies to graduating Th.M. program students)

**PLEASE CAREFULLY NOTE:**

1. Besides the Application and Housing Reservation fees, all other **Masters’ Degree student** fees are due according to the following schedule:

   Registration, Tuition, Technology and Housing fees (as applicable) are due by **May 16, 2021** for regular applications/re-admissions. All 2021 Summer Session fees are due no later than **June 23, 2021**. Non-receipt of payment at these times may result in automatic deregistration. The Graduation Fee is due by June 25, 2021 for degree students planning to graduate in the 2021 Summer Session. Returned checks will result in immediate deregistration and a charge of $35.00.

2. If a student’s tuition and required fees are included in a check issued by a joint sponsoring agent or group, be sure to supply accompanying documentation that **clearly identifies** the name of the student, his/her program of study, and any **itemized monetary disbursements**.

3. **Do not include** money for the student’s textbooks, class materials, supplies, copying, etc. in a tuition and fee check.

4. **Students are well-advised to keep a current IBCS/XULA documentation file** containing copies of **all** application information: correspondence, application, health clearance, checks and related data.
PAYMENT OPTIONS:

1. **Electronic Payment Links:**
   - To Fax Credit Card, Bank Transfer or Express Payments (ctrl + click on link)
     [https://preview-assets-us-01.kc-usercontent.com/fe4e660e-85ed-0023-f96f-6d77d24a5fde/fb71fe4a-86af-4605-8ca0-7f6a16f2b60b/CreditCardAuthorizationForm%20(2).doc](https://preview-assets-us-01.kc-usercontent.com/fe4e660e-85ed-0023-f96f-6d77d24a5fde/fb71fe4a-86af-4605-8ca0-7f6a16f2b60b/CreditCardAuthorizationForm%20(2).doc)
   - Or
     - Banner Web- Student Payments (ctrl + click on link)
       [https://webban.xula.edu:4443/pls/xavier/twbkwbis.P_WWWLogin](https://webban.xula.edu:4443/pls/xavier/twbkwbis.P_WWWLogin)

   1. How to Pay with Your Credit or Debit Card:
   2. Log into Banner Web, and enter your User ID# (Student ID#) and Pin (First Time Users, 6 digit birthday) and then click Login”.
   3. Click on “Tuition and Fees Online Payments”.
   4. Click on “Make a Payment”.
   5. Enter the Payment Amount in the appropriate term and then click “Continue”.
   6. Select “New credit or debit card”.
   7. Enter your credit or debit card number, expiration date, security code and zip code.

   Please note, during this step that you also have the option to save the payment method for future use by entering a name for the payment (ex. My Credit Card); then click “Continue”.

2. **USPS Mail:**

   **Send all correspondence(s) and /or payment(s) to the following address:**
   
   Xavier University of Louisiana Institute – IBCS
   1 Drexel Drive – Box 49
   New Orleans, Louisiana 70125

   Make all checks payable to:
   Xavier University of Louisiana – IBCS.

   Please note and take into account that delivery by USPS may sometimes be delayed.

**NOTES:**

3/18/2021